

## **AGENDA**

### **TENTH SESSION**

**OCTOBER 7, 2016**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of September 1, 2016

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Caitlyn Wargo - ANCA

#### **RESOLUTIONS:**

- No. 1 Setting Annual Session Dates
- No. 2 Appointment of Cathleen E. Rogers as Commissioner of Elections
- No. 3 Authorizing Chairman to Execute Agreement with New York State Unified Court System
- No. 4 Authorizing Chairman to Sign Necessary Documents for the Court Cleaning Contract
- No. 5 Authorizing Chairman to Sign NYS Division of Homeland Security and Emergency Services Grant – 2016-17 PSAP
- No. 6 Authorizing Chairman to Sign Contract for Preschool Evaluation and Service Provision with Advanced Therapy, PLLC
- No. 7 Authorization to Close Permanent Project Accounts that are Complete and Transfer Remaining Balance to other Permanent Projects
- No. 8 Approval of Expenditures for Construction of County Road Fund Projects for 2016
- No. 9 SEQRA Review for Phase III Hamilton County Fuel Consolidation Project
- No. 10 Authorizing Payment for Petroleum Bulk Storage Registration Renewal for Lake Pleasant County Highway Garage

No. 11 Authorizing Disposition of Excess Vehicles/Equipment

No. 12 Authorizing Payment to Town of Long Lake

**RESOLUTION NO.**  
**SETTING ANNUAL SESSION DATES**

**DATED: OCTOBER 7, 2016**

**BY**

RESOLVED, the following dates have been designated as the annual session for 2016:

November 3	10:30 A.M.
November 7	10:30 A.M.
November 9	10:30 A.M.
November 16	10:30 A.M.
<b>PUBLIC HEARING</b>	<b>11:00 A.M.</b>
December 1 AUDIT	10:30 A.M.
December 16 AUDIT	10:30 A.M.

and be it further

RESOLVED, that any necessary changes will be subsequently arranged.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF CATHLEEN E. ROGERS AS COMMISSIONER OF ELECTIONS**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, this Board has received a recommendation from the Chairman of the Hamilton County Democrat Committee, in accordance with the provisions of Section 3-204 of the Election Law, to appoint Cathleen E. Rogers, a resident and qualified voter of the Town of Arietta, Commissioner of Elections, be it

RESOLVED, that the recommendation be accepted and Cathleen E. Rogers is hereby appointed as Commissioner of Elections for a four year term beginning January 1, 2017.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH NEW YORK  
STATE UNIFIED COURT SYSTEM**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, Hamilton County has a 5-year agreement with the Unified Court System for security services to the courts of Hamilton, and

WHEREAS, the contract begins on April 1, 2014 and ends on March 31, 2019, and

WHEREAS, the contract stated in pertinent part, "All subsequent periods of the contract, the maximum compensation and where necessary new staffing schedule for that period are to be established by mutual written agreement of the parties.", and

WHEREAS, the State Unified Court System has provided a proposal wherein the period of the contract begins on April 1, 2016 and ends on March 31, 2017, the maximum compensation for the period is Forty Thousand Dollars (\$40,000.00) and the Hamilton County Sheriff provides an attendant staffing schedule, and

WHEREAS, the Hamilton County Sheriff has provided an Attendant Staffing Schedule to the State Court System,

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Chairman of the Hamilton County Board of Supervisors is authorized to execute an agreement with the New York State Unified Court System to provide Court Attendant Staffing by the Hamilton County Sheriff for the maximum compensation of Forty Thousand Dollars (\$40,000.00) for the period of time beginning on April 1, 2016 and ending on March 31, 2017.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN NECESSARY DOCUMENTS FOR THE  
COURT CLEANING CONTRACT**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, Hamilton County has received the Annual Renewal Letter and Budget for the Court Cleaning Contract #C-300292 authorized by Resolution No. 229-14 adopted September 4, 2014, and

WHEREAS, said Renewal Letter covers State Fiscal Year 2016-2017 with a budget of \$96,915.00, now, therefore, be it

RESOLVED, that the Letter of Renewal and Budget is hereby approved for State Fiscal Year 2016-2017, and the Chairman is authorized to sign the necessary documents and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN NYS DIVISION OF HOMELAND SECURITY  
AND EMERGENCY SERVICES GRANT – 2016-17 PSAP**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded a NYS Division of Homeland Security and Emergency Services (DHSES) Grant, 2016-17 PSAP in the amount of \$128,970.00 for the PSAP Center in the Hamilton County Sheriff's Office, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, 2016-17 PSAP and the Director of Emergency Management, Sheriff and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR PRESCHOOL  
EVALUATION AND SERVICE PROVISION WITH ADVANCED THERAPY, PLLC**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Advanced Therapy, PLLC is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2016 through August 31, 2017 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by



**RESOLUTION NO.**

**AUTHORIZATION TO CLOSE PERMANENT PROJECT ACCOUNTS THAT ARE COMPLETE AND TRANSFER REMAINING BALANCE TO OTHER PERMANENT PROJECTS**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, there are county road permanent improvement projects that are complete for 2016 leaving a remaining fund balance, and

WHEREAS, the remaining fund balances can be utilized in other permanent improvement projects that require funding, and

WHEREAS, these projects' funds have been appropriated through the CHIP's program, be it

RESOLVED, the following two permanent project accounts be closed,

D5112.2496 CR14 Limekiln Road 2016 – balance \$5,059.54

D5112.2497 CR4 Big Brook Road 2016 – balance \$13,671.66

and be it further

RESOLVED, the remaining balance of \$18,731.20 be transferred into the following Capital Project Account No. D5112.202 Capital Projects and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND PROJECTS FOR 2016**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, there is a balance of \$162,850.31 in Account No. D5112.202 Projects for the construction of County Road Fund Projects for 2016, and

WHEREAS, the County Highway Superintendent has recommended the expenditure of \$162,850.31 for the construction of the following projects:

COUNTY ROAD FUND PROJECT NO. 7 Town of Lake Pleasant  
Co Rd No. 11 – South Shore Road, Hot mix Asphalt Overlay @ 20 ft.  
Approx. 1.0 miles.....\$60,000.00

COUNTY ROAD PROJECT NO. 8 Town of Indian Lake  
Co. Rd No. 4 – Big Brook Road, Hot mix Asphalt Overlay @ 20 ft.  
Approx. 1.0 miles ..... \$60,000.00

and

WHEREAS, existing County Road Fund Project No. 2 Town of Hope on County Route 7 was approved for a 1.2 mile project and after beginning the project the Superintendent feels that it would in the County’s best interest to extend the length of the project to 2.4 miles thereby increasing the budget, and

WHEREAS, the current approved budget for County Road Project No. 2 is \$150,000.00 and the Superintendent recommends the budget be increased by \$42,850.31 to accomplish the additional work, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.202 Capital projects, the sum of \$162,850.31, for the construction of the above designated projects as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**SEQRA REVIEW FOR PHASE III HAMILTON COUNTY FUEL CONSOLIDATION  
PROJECT**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, the Department of State (DOS) has announced grant funding in the amount of \$797,028 for the Phase III Hamilton County Fuel Consolidation Project (FCP), and

WHEREAS, the funding contract between the DOS and County requires that the project meet the requirements of the State Environmental Review Act (SEQRA), and

WHEREAS, the Design Engineer, Laberge Group, has developed Contract Documents for the project, and

WHEREAS, the Board previously completed SEQRA review for the project shown on the original Contract Documents which called for removal and upgrade of existing fuel tanks and dispensing systems that are located at the four sites known as the Town of Wells Highway Department, the Wells Central School, the Town of Inlet Highway Department, and the Town of Hope Highway Department, located in the Towns of Wells, Hope and Inlet, and

WHEREAS, improvements originally proposed in Wells and Hope were subsequently eliminated from the project at the request of the municipality, and

WHEREAS, the project now proposes to allocate grant funding to remove and replace existing tanks at the County Highway garage in Lake Pleasant and at the Town of Morehouse Highway Garage, and

WHEREAS, the existing underground tanks at the County Highway Garage in Lake Pleasant will be removed and replaced with new above ground tanks to meet current code requirements, and

WHEREAS, the existing above ground tanks and dispensers at the Town of Morehouse site will be replaced with new above ground tanks, dispensers, fire suppression equipment, tank level gauging, and fuel management equipment to meet current code requirements, and

WHEREAS, work proposed in Morehouse and Lake Pleasant does not propose expansion which would meet or exceed any of the thresholds in section 6 NYCRR §617.4 which would require review as a Type I action, be it

RESOLVED, pursuant to 6 NYCRR §617.(c)(2), the Board hereby declares that this project be classified as a Type II Action under SEQRA because it is a replacement, rehabilitation

or reconstruction of a structure or facility, including upgrades to meet building or fire codes, and it is therefore exempt from SEQRA.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR PETROLEUM BULK STORAGE REGISTRATION  
RENEWAL FOR LAKE PLEASANT COUNTY HIGHWAY GARAGE**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, the Petroleum Bulk Storage (PBS) 5 year registration renewal fee is due, and

WHEREAS, the New York State Department of Environmental Conservation will not accept vouchers for the renewal of the registration, be it

RESOLVED, that the Hamilton County Board of Supervisors do hereby authorize payment for registration renewal fees of \$500.00 for the County's PBS #5-036129 located at the Lake Pleasant Highway Garage, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to the New York State Department of Environmental Conservation in the amount of \$500.00 for the said PBS renewal and the funds be taken out of Account No. DM5130.0405 Gas & Diesel and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DISPOSITION OF EXCESS VEHICLES/EQUIPMENT**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendations that the following vehicles and/or equipment be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2003	Carolina Skiff Boat	EKHS2475D303	N/A	Sheriff	
2007	Carolina Starfire Boat	STR98602B707	N/A	Sheriff	

be it

RESOLVED, the above equipment be sold by auction on line by Auctions International and funds from the mentioned auction shall be a revenue credit to Revenue Account A2665 Sale of Equipment, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO TOWN OF LONG LAKE**

**DATED: OCTOBER 7, 2016**

**BY**

WHEREAS, the reconstruction of the South Pond bridge on County Route 3, Town of Long Lake was authorized for 2016, and

WHEREAS, the Town of Long Lake has a municipal water line directly adjacent to the South Pond bridge, and

WHEREAS, during the bridge construction the said water line had to be shut off, removed and a temporary line installed during the construction and then a new water line be reinstalled, and

WHEREAS, the Town of Long Lake purchased the said materials for the new water line in the first instance, be it

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to the Town of Long Lake in the amount of \$11,583.50 for the new water line and materials, and the funds be taken out of Account D5120.2005 CR3, South Pond Bridge Project and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by