

## **AGENDA**

### **THIRD SESSION**

**MARCH 3, 2016**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of February 4, 2016

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Kathleen Recchia, Decentralization Grant Coordinator - Adirondack Lakes  
Center for the Arts

11:00 AM Hamilton County Soil & Water Conservation District

#### **RESOLUTIONS:**

- No. 1 Appointment to Warren-Hamilton Counties Community Action Agency
- No. 2 Rescinding Res. 63-16 and Authorizing Creation of Title and Provisional Appointment of Assistant Director of Patient Services
- No. 3 Authorizing Acceptance of and Funding National Endowment for the Humanities Grant LD-234434-16
- No. 4 Authorizing Funding for Hamilton County Bicentennial
- No. 5 Contract for Indirect Cost Reimbursement Plan 2015-2016
- No. 6 Authorizing Patient Satisfaction Subscription Agreement with Fazzi Associates, Inc.
- No. 7 Authorizing Chairman to Sign Participation Agreement with Health Information Xchange of New York, Inc.
- No. 8 Dissemination Agreement between the New York State Division of Criminal Justice Services (DCJS) and the Department of Social Services
- No. 9 Cooperative Agreement between the County Attorney and the Department of Social Services

- No. 10 Authorizing Increase in Dr. Ehrenberg's Contract – Community Services
- No. 11 Authorization to Close Out Fuel Consolidation Project – Phase II Capital Project
- No. 12 Authorizing County Highway Superintendent to Purchase Software for DPW
- No. 13 Award of Bid for Specification No. 2-2016 20 Ton Trailer
- No. 14 Authorizing County Highway Superintendent to Purchase a Tandem Axle Cab & Chassis 2016
- No. 15 Authorizing Purchase of Tandem Road Tractor for Solid Waste
- No. 16 Award of Bid for Phase III Hamilton County Fuel Consolidation Project
- No. 17 Authorizing Payment to Carbone Auto Group for 2016 Public Health Vehicles
- No. 18 Authorizing Sale of Surplus Trailer to the Town of Long Lake

**RESOLUTION NO.**

**APPOINTMENT TO WARREN-HAMILTON COUNTIES COMMUNITY ACTION  
AGENCY**

**DATED: MARCH 3, 2016**

**BY**

BE IT RESOLVED, that Supervisor Dan Wilt (Alt. Clark Seaman) is hereby appointed as the Hamilton County Board of Supervisors Representative/Liaison to the Warren-Hamilton Counties Community Action Agency.

Seconded by

**RESOLUTION NO.**

**RESCINDING RES. 63-16 AND AUTHORIZING CREATION OF TITLE AND PROVISIONAL APPOINTMENT OF ASSISTANT DIRECTOR OF PATIENT SERVICES**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Resolution No. 63-16 mistakenly used the title of Deputy Director of Patient Services, and

WHEREAS, the Hamilton County's Certified Home Health Agency (CHHA) is continuing to work through a restructuring process, and

WHEREAS, the CHHA is currently dealing with a vacant Director of Patient Services position, and

WHEREAS, there is currently no viable candidates to fill said position, and

WHEREAS, the creation of an Assistant Director of Patient Services position, can in the near term help provide mid-level oversight and assistance in assuring CHHA compliance, and

WHEREAS, a current member of the Nursing staff is interested in and qualified for this position, now, therefore, be it

RESOLVED, that Resolution No. 63-16 be hereby rescinded, and be it further

RESOLVED, that Penny Warrington be provisionally appointed to Assistant Director of Patient Services for the Hamilton County Certified Home Health Agency, effective February 1, 2016 at her current rate, and be it further

RESOLVED, that the County Treasurer, the Personnel Officer and the Director of Public Health be so notified.

Seconded by

**RESOLUTION NO.**  
**AUTHORIZING ACCEPTANCE OF**  
**AND FUNDING NATIONAL ENDOWMENT FOR THE HUMANITIES GRANT**  
**LD-234434-16**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Resolution No. 170-15 of June 4, 2015 authorized the County Historian to apply for the National Endowment for the Humanities grants “Common Heritage” (CFDA No. 45.149) and “Humanities in the Public Square” (CFDA No. 45.164), and

WHEREAS, the County Historian has been notified of the award for the Humanities in the Public Square (CFDA No. 45.164) Grant ID No. LD-234434-16 in the amount of \$149,517.00, be it

RESOLVED, that the County Historian is hereby authorized to sign the Assurances as to Labor Standards as necessary to accept said grant, and be it further

RESOLVED, that the County Historian’s salary be set at \$27,117.00 for the period of January 1, 2016 through December 31, 2016, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Revenue Account No. A4889 Humanities in the Public Square and fund it at \$149,517.00 to be totally offset by increasing Account No. A7510.0101 County Historian by \$16,917.00 and creating Account No. A7510.0405 Humanities in the Public Square and funding it at \$132,600.00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FUNDING FOR HAMILTON COUNTY BICENTENNIAL**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, 2016 is Hamilton County's Bicentennial, and

WHEREAS, the County Historian has planned events to celebrate the Bicentennial throughout the year, and

WHEREAS, the County Historian has proposed accepting donations through the Bicentennial website, be it

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A7510.0406 Bicentennial in the amount of \$10,000.00 to be totally offset by the creation and funding of Revenue Account No. A2705.100 Gifts & Donations - Bicentennial in the amount of \$10,000.00, and be it further

RESOLVED, that the County Historian is hereby authorized to create a Bicentennial Website with Squarespace with the ability to accept credit card donations through Stripe with the County Attorney's approval, and be it further

RESOLVED, that the County Treasurer is hereby authorized to set up a separate checking account for the donations to be directly deposited into per the Stripe agreement.

Seconded by

**RESOLUTION NO.**

**CONTRACT FOR INDIRECT COST REIMBURSEMENT PLAN 2015-2016**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Thomas J. Faughnan has prepared indirect cost allocation plans for the County of Hamilton for the years 1988 through 1995 as well as 1997 through 2014, and

WHEREAS, Thomas J. Faughnan has made a proposal to implement the indirect cost allocation program for the fiscal years 2015 and 2016 at a reduction of \$500.00 per year or for Four Thousand Four Hundred Dollars (\$4,400.00) for 2015 and Four Thousand Four Hundred Dollars (\$4,400.00) for 2016, and

WHEREAS, the County Treasurer recommends the County contract with Thomas J. Faughnan for the professional service,

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the County of Hamilton contract with Thomas J. Faughnan to prepare the 2015 and the 2016 indirect cost allocation program for the County of Hamilton for the fiscal years 2015 and 2016. The County shall pay and Thomas J. Faughnan agrees to accept the sum of Four Thousand Four Hundred Dollars (\$4,400.00) for the preparation of the program for the year 2015 and Four Thousand Four Hundred Dollars (\$4,400.00) for the year 2016, and be it further

**RESOLVED**, that the Chairman be authorized to sign the necessary contract on behalf of the County.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PATIENT SATISFACTION SUBSCRIPTION AGREEMENT WITH  
FAZZI ASSOCIATES, INC**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the Certified Home Health Agency (CHHA) provides medically necessary services to Medicare patients throughout the county, and

WHEREAS, beginning in 2010, Medicare certified home care providers must participate in the Consumer Assessment of Healthcare Providers and Systems (CAHPS) survey process in order to receive the market basket increase in reimbursement (2%), and

WHEREAS, the Director of Public Health, has recommended FAZZI ASSOCIATES, INC as the vendor best able to meet the needs of the agency and with the lowest Annual Basic Subscription Cost, Eight Hundred Seventy-five Dollars (\$875.00); and most affordable per survey cost, Three dollars and Fifty cents (\$3.50) per survey, not to exceed One Thousand Fifty Dollars (\$1,050.00) based on CMS goal of 300 surveys per agency, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into the annual agreement with Fazzi Associates on behalf of the Public Health Nursing Service Certified Home Health Agency upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN PARTICIPATION AGREEMENT WITH  
HEALTH INFORMATION XCHANGE OF NEW YORK, INC.**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to enter into a Participation Agreement with Healthcare Information Xchange of New York, Inc., doing business as Hixny. Hixny is the NYS Department of Health's approved vendor for Hamilton County and surrounding Northern Region, Mohawk Valley, and Capital District which allows nineteen NYS counties to share a secure single consolidated health record, and

WHEREAS, the Hixny portal will allow Hamilton County Public Health access to patient-level information, such as laboratory results, hospital documentation, and documentation from physician practices in a HIPPA-compliant fashion in order to provide safer medical care, and

WHEREAS, Hamilton County Public Health Nursing Service will be required to pay a one-time Implementation Fee of \$500.00 to be paid out of Account No. A4050.0405, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign the Participation Agreement between Hamilton County Public Health and Hixny, 15 Cornell Road, Latham, New York 12110.

Seconded by

**RESOLUTION NO.**

**DISSEMINATION AGREEMENT BETWEEN THE NEW YORK STATE DIVISION OF  
CRIMINAL JUSTICE SERVICES (DCJS) AND THE DEPARTMENT OF SOCIAL  
SERVICES**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, it is necessary for the Department of Social Services to enter into a dissemination agreement with the New York State Division of Criminal Justice Services (DCJS) in order to investigate and obtain criminal background checks for subjects of Child Abuse/Neglect investigations, and

WHEREAS, when conducting CPS investigations caseworkers sometimes have inadequate information on which to base safety assessments of risk and safety to a child in a report as well as caseworker safety when making unannounced home visits, and

WHEREAS, Chapter 602 of the Laws of 2008 addresses these problems by allowing a Commissioner designee to electronically access criminal history record information of persons eighteen years of age or older residing in a home of someone named in a CPS report, be it

RESOLVED, that the Chairman of the Board of Supervisors and the Commissioner of the Hamilton County Department of Social Services are hereby authorized to execute a Dissemination Agreement between the Department of Social Services and the New York State Division of Criminal Justice Services (DCJS) upon review of the Hamilton County Attorney.

Seconded by

**RESOLUTION NO.**

**COOPERATIVE AGREEMENT BETWEEN THE COUNTY ATTORNEY AND THE  
DEPARTMENT OF SOCIAL SERVICES**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, it is necessary for the Department of Social Services to enter into a cooperative agreement with the County Attorney in order to justify and obtain funding for such representation, and

WHEREAS, the Office of the County Attorney provides representation to the Department of Social Services through appointment of the Assistant County Attorney, be it

RESOLVED, that the Commissioner of the Hamilton County Department of Social Services, the Hamilton County Attorney and the Hamilton County Chairman of the Board of Supervisors are hereby authorized to execute a Cooperative Agreement for the term of August 1, 2015 through July 31, 2016 between the Department of Social Services and the Hamilton County Attorney upon review of the Hamilton County Attorney.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING INCREASE IN DR. EHRENBERG'S CONTRACT – COMMUNITY SERVICES**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Dr. Eileen Ehrenberg, is a board certified psychiatrist providing psychiatric services under contract with Hamilton County Community Services, and

WHEREAS, it is anticipated that Dr. Ehrenberg will need to increase her days of services for 2016 in the department from 24 days per year to 30 days per year to compensate for the retirement of the departments Psychiatric Nurse Practitioner at the end of February and the inability to date to recruit a replacement, be it

RESOLVED, that Dr. Ehrenberg's contract be amended to raise the annual limit from \$36,000 to \$45,000.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO CLOSE OUT FUEL CONSOLIDATION PROJECT-PHASE II  
CAPITAL PROJECT**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the Hamilton County Board of Supervisors authorized the County's participation and involvement in the Fuel Consolidation Project-Phase II capital project, Account No. H4.5989.201 with Resolution No. 293-13, dated November 18, 2013, and

WHEREAS, it has been determined that the Fuel Consolidation Project-Phase II has been substantially completed to the satisfaction of the Board of Supervisors, and the Board directs that the account be closed and the remaining balance be transferred back to the General Fund from which the original funding came, be it

RESOLVED, that the Fuel Consolidation Project-Phase II Account No. H4.5989.201, be hereby closed, and the remaining balance of \$638,745.76 plus any interest earned be transferred to the General Fund, and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE  
SOFTWARE FOR DPW**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the County DPW is in need of purchasing software for Asset Management, Job Costing and Fleet Maintenance, and

WHEREAS, the County Highway Superintendent has received a proposal from PubWorks, and

WHEREAS, several other counties in New York State that are very similar to Hamilton County utilize this software and are very happy with PubWorks software, and

WHEREAS, the County Highway Superintendent recommends the purchase of the PubWorks software and the professional services to install the software at a total cost of \$19,450.00, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to purchase the PubWorks software and installation in the amount of \$19,450.00 and will be charge against Account No. D5110.405 Supplies and the County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AWARD OF BID FOR SPECIFICATION NO. 2-2016 20 TON TRAILER**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of New 20 Ton Tag-Along Trailer, and

WHEREAS, four (4) bids were received in accordance with Specification No. 2-2016 as advertised by the Highway Superintendent and Public Works Committee, and

WHEREAS, the following bids were received:

1. H&M Equipment  
4551 State Highway 30, Amsterdam, NY 12010  
  
Bid A – Eager Beaver 20XPT - \$18,984.00  
Bid B – Eager Beaver 20XPT- \$18,979.00
2. Tracey Road Equipment  
6803 Manlius Road, East Syracuse, NY 13057  
  
Bid – Felling FT-40-2-LP - \$19,780.00
3. Finke Equipment  
1569 Route 9W, Selkirk, NY 12158  
  
Bid – Eager Beaver 20XPT - \$19,958.00
4. Holden Industries, Inc.  
5624 S. State Highway 43, South West City, MO 64863  
  
Bid – Holden TD040 - \$20,551.00

and

WHEREAS, the Fleet Coordinator has determined that the low bid by H&M Equipment of Amsterdam does meet specifications and recommends the award be made to H&M Equipment, be it

RESOLVED, that the award be made to H&M Equipment, 4551 State Highway 30, Amsterdam, NY 12010 –

Eager Beaver 20XPT - \$18,979.00 as specified

be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new Eager Beaver 20XPT Trailer with H&M Equipment of Amsterdam, NY in the amount of \$18,979.00 with the approval of the County Attorney and the County Treasurer, County Highway Superintendent and Clerk of the Board be so advised.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE A  
TANDEM AXLE CAB & CHASSIS 2016**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the Highway Department is in need of replacing a tandem axle dump truck for 2016, and

WHEREAS, the County Highway Superintendent has received a written quote for 2017 Mack Granite Cab & Chassis from Utica Mack Inc. under Oneida County Bid Contract #1847 with associated options for \$113,764.00, and

WHEREAS, the County Highway Superintendent is recommending approval to purchase said Tandem Axle Cab & Chassis under Oneida County Contract pricing, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said tandem axle cab & chassis with associated options from Utica Mack under Oneida County Contract pricing at a cost of \$113,764.00, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2017 Mack Granite with Utica Mack, Inc. of Marcy, NY in the amount of \$113,764.00 with the approval of the County Attorney and the County Treasurer, County Highway Superintendent and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF TANDEM ROAD TRACTOR FOR SOLID WASTE**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, the Solid Waste Department needs to replace a road tractor, and

WHEREAS, currently there is a balance of \$170,285.34 in the Solid Waste Reserve Fund,  
and

WHEREAS, the County Highway Superintendent has received a written quote for a 2017 Western Star Road Tractor from Tracey Road Equipment under Onondaga County Bid Contract #7823 with associated options for \$132,580.10, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said tandem axle road tractor with associated options from Tracey Road Equipment under Onondaga County Contract pricing at a cost of \$132,580.10, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2017 Western Star 4900SF truck tractor with Tracey Road Equipment of East Syracuse, NY in the amount of \$132,580.10 with the approval of the County Attorney and the County Treasurer, County Highway Superintendent and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO**

**AWARD OF BID FOR PHASE III HAMILTON COUNTY FUEL CONSOLIDATION  
PROJECT**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, bids for the Phase III Hamilton County Fuel Consolidation Project were received on February 4, 2016, and

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group Ltd. have submitted their report relative to their analysis of bids, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted, and be it further

RESOLVED, that the Chairman of the Board is authorized to sign the Phase III Fuel Consolidation construction agreement with the approval of the County Attorney, and be it further

RESOLVED, that the Chairman of the Board is authorized to sign Change Order No.1 which will reduce the base bid amount by \$15,000 by eliminating extended warranty costs, and be it further

RESOLVED, that Phase III Hamilton County Fuel Consolidation Project be hereby awarded to:

LaValley Bros Construction, Inc.  
PO Box 208  
10643 Ridge Road  
Wolcott NY 14590

in the amount of \$706,629.00 subject to the execution of the aforementioned Change Order No. 1 and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO CARBONE AUTO GROUP FOR 2016 PUBLIC  
HEALTH VEHICLES**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Resolution Number 377-15 duly adopted on December 18, 2015 authorizes the County Fleet Coordinator to purchase a two (2) 2016 Chevrolet Impalas for use by the Public Health Department, and

WHEREAS, the vehicles ordered were delivered on February 24, 2016, and

WHEREAS, the County Fleet Coordinator has inspected said vehicles and confirms they are accepted and meet specifications and recommends payment of said vehicles, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Carbone Auto Group, 5043 Commercial Drive, Yorkville, NY 13495 in the amount of \$37,676.00 and the funds to be taken out of Account No. A4050.2010 Public Health for the Public Health Department and the Public Health Director and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING SALE OF SURPLUS TRAILER TO THE TOWN OF LONG LAKE**

**DATED: MARCH 3, 2016**

**BY**

WHEREAS, Hamilton County owns a 1999 Eager Beaver 50 Ton Lowboy Trailer which is no longer needed and considered surplus equipment, and

WHEREAS, the Town of Long Lake has offered the County \$10,000.00 to purchase the said trailer, and

WHEREAS, the Fleet Coordinator feels that is a fair price and recommends the offer be accepted, be it

RESOLVED, the Fleet Coordinator is hereby authorized to sell the 1999 Eager Beaver Lowboy Trailer VIN No.112SD2483XL053327 for \$10,000.00 to the Town of Long Lake and the revenue be deposited into Revenue Account No.DM2665 Sale of Equipment and the County Treasurer be so notified.

Seconded by