

2016

FOURTH SESSION

APRIL 7, 2016

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, William G. Farber presiding. Mr. Farber led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Richard A. Wilt
Benson	Phillip C. Snyder
Hope	Robert C. Edwards
Indian Lake	ABSENT
Inlet	John Frey
Lake Pleasant	Daniel Wilt
Long Lake	Clark J. Seaman
Morehouse	William G. Farber
Wells	Brian E. Towers

Also present: County Attorney and Pete Klein

A motion was made to accept the minutes of March 3, 2016 by Mr. D. Wilt, seconded by Mr. Snyder. Carried.

Public Comment: No one present.

Reports of Standings/Special Committees:

Mr. Towers: He attended, along with Mr. Wells, the Local Government Review Board meeting at Christy's in Indian Lake. They reviewed the Park Agency's March meeting. The topics that were discussed were the Constitutional Amendment, 5 Towns and Boreas Ponds.

Mr. Frey: Asked for support of Resolution No. 11 Authorizing an Internship to share between the Treasurers' Office and the County Historian.

Mr. Wilt: They had a PSAP meeting last Thursday with Frontier to coordinate the program and get a schedule in place. Tentatively the cutoff date for the 911 will be September 12th.

We still need to address our mapping structure and internal training requirements.

In regards to East Mountain, Lake Pleasant and Blue Mountain microwave system, they had a conference call last week on the paths that they have completed. He hasn't received the surveys yet but the tower heights look reasonable.

The construction on the Jail is 90% complete. There will be future issues that will need to be addressed with the heating and plumbing.

Mr. Edwards: Attended the Safety Meeting this past week. There will be training scheduled for May 4th at the Lake Pleasant Fire Hall at 8:30am and then in Indian Lake at the Town Hall at 11:00am. The training is for Heat Stress, Personal Protection, Work Zone Safety, Chainsaw Safety etc.

Dan Fish negotiated a good price for CO2 detectors.

The safety committee felt that the drug issues in the community are not being put in the paper and they feel it needs to be published.

RESOLUTIONS:

RESOLUTION NO. 102-16

COMMEMORATING THE 200TH ANNIVERSARY OF HAMILTON COUNTY

DATED: APRIL 7, 2016

BY MR. TOWERS:

WHEREAS, for the past 200 years, Hamilton County has proudly stood as a close-knit, safe and vibrant community in the Adirondack Park region of northern New York State, the largest park in the contiguous United States, and

WHEREAS, the 200th Anniversary of Hamilton County, New York, is to be celebrated on Tuesday, April 12, 2016, and

WHEREAS, the county is named after Alexander Hamilton, the only member of the New York State delegation who signed the United States Constitution in 1787; he later served as the first United States Secretary of the Treasury, and

WHEREAS, the county is made up of nine towns: Arietta, Benson, Hope, Indian Lake, Inlet, Lake Pleasant, Long Lake, Morehouse, and Wells, and one incorporated village, Speculator, which was established in 1925, and is situated within the Town of Lake Pleasant, and

WHEREAS, Hamilton County is one of only two counties in the State that lie entirely within the Adirondack Park and consists mostly of publicly owned "forever wild" Forest Preserve land, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby honors 200 years of Hamilton Government, our generations of residents, and our proud traditions, by proclaiming April 12, 2016 to October 8, 2016 as the celebration of 'A 200 Year Journey'.

Seconded by ALL and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 103-16

SUPPORTING NEW YORK STATE SENATE BILL NO. S4964A AND NEW YORK STATE ASSEMBLY BILL NO. A8201, WHICH WOULD INCREASE THE COUNTIES' SHARE OF DEPARTMENT OF MOTOR VEHICLE (DMV) REVENUE TO PROVIDE A MORE EQUITABLE SHARE FOR COUNTIES

DATED: APRIL 7, 2016

BY MR. SNYDER:

WHEREAS, in New York State 51 of 62 counties are mandated to operate a local Department of Motor Vehicles (DMV) Office, and

WHEREAS, local DMV Offices provide customer service and process many no-fee transactions on behalf of New York, and

WHEREAS, under current law New York State's share of all fees collected from the work performed by the county-operated DMVs is 87.3 percent, and

WHEREAS, the remaining 12.7 percent county-share has not been increased since 1999, yet the amount of work required by the local DMV Offices has increased in that same time period, and

WHEREAS, the New York State Governor and Legislature have repeatedly stated that lowering the property tax burden on local residents is a key priority, and

WHEREAS, increasing the county-share of DMV revenue sharing rate with New York State will not result in any increased cost or fees to local residents or taxpayers, and will provide counties with the needed revenue to continue to provide necessary local government services, and

WHEREAS, there is a clear inequity present when a county DMV provides all services, including overhead and staffing to fulfill these DMV needs for state residents, yet the state takes 87.3 percent of the revenue generated from providing said services, and

WHEREAS, the New York Association of County Clerks (NYSACC) strongly supports S4964A (Ritchie)/A8201 (Brindisi) which would increase the DMV revenue to counties and provide a more equitable share in order to run DMV offices and help offset county property taxes, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors supports New York State Senate Bill S4964A and New York State Assembly Bill A8201, which would increase the counties' share of Department of Motor Vehicle (DMV) Revenue to provide a more equitable share for counties, and be it further

RESOLVED, that a certified copy of this resolution be forwarded to Governor Andrew Cuomo.

Seconded by Mr. Towers and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 104-16

AUTHORIZING THE CHAIRMAN TO SIGN CONTRACTS WITH FACILITATORS, PRESENTERS AND GUIDES AND PAYMENT FOR SPECIFIC EXPENSES FOR THE 2016 BIRDING FESTIVAL

DATED: APRIL 7, 2016

BY MR. SEAMAN:

WHEREAS, Hamilton County is sponsoring a county-wide Birding Festival in June of 2016, and

WHEREAS, this Festival consists of numerous separate events from June 10-12, 2016 including: outings, lectures, seminars and certain events will require paid guides, facilitators or presenters, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign contracts with guides, facilitators and presenters upon approval of the County Attorney as follows:

- Each guide or facilitator to receive a \$75 honorarium per outing, with a daily limit of two (2) guided outings per guide
- Total number of guided outings not to exceed eight (8) per each day of the festival.
- Lectures not to exceed \$250 per event

and be it further

RESOLVED, that Outings, Lectures, and Related Events are not to exceed a total of \$5,000.00 from Publicity Account No. A6410.0404 Event Funding and the County Treasurer be so notified.

Seconded by Mr. Edwards and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

After the following resolution was placed on the floor; Mr. Wilt explained the amendment was to add one more site to be surveyed.

RESOLUTION NO. 105-16

AMENDING RESOLUTION NO. 91-16 - AUTHORIZING PATH SURVEY - LIGHTSPEED TECHNOLOGIES, INC.

DATED: APRIL 7, 2016

BY MR. FREY:

WHEREAS, Board Resolution No. 91-16 authorized professional services provided by Lightspeed Technologies on behalf of Nokia/Alcatel Lucent in the amount of \$10,653.00 for a Path Survey to ensure the required Microwave connectivity, and

WHEREAS, after the resolution was passed, it was determined that a Path Survey from an additional more easily accessible location on East Mountain was also necessary, thereby increasing the amount of the survey, and

WHEREAS, the additional amount necessary to accomplish the additional Path Survey was determined to be \$6,723.00, therefore, be it

RESOLVED, that Resolution No. 91-16 is hereby amended to increase the total amount authorized for the Lightspeed work to successfully determine a feasible Microwave Path to Blue Mountain through East Mountain is hereby increased to \$17,376.00.

Seconded by Mr. R. Wilt and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 106-16

PURCHASE OF MASTR III P25 DIGITAL REPEATER

DATED: APRIL 7, 2016

BY MR. EDWARDS:

WHEREAS, the repeater that was installed on Oak Mountain Tower has malfunctioned and Capital Digitronics, of South Glens Falls, New York has installed a loaner repeater, and

WHEREAS, Hamilton County needs to replace the repeater on Oak Mountain Tower, and

WHEREAS, Capital Digitronics sent a quote of \$10,362.35 to purchase a MASTR III P25 digital repeater on New York State contract, and

WHEREAS, Capital Digitronics sent a quote of \$750.00 for the labor for programing, tuning and installation, be it

RESOLVED, the Hamilton County Sheriff's Office is hereby authorized to purchase a MASTR III P25 digital repeater and have Capital Digitronics from South Glens Falls, New York install the repeater on Oak Mountain Tower, and be it further

RESOLVED, that Capital Digitronics shall be paid the sum of \$11,112.35 from Account No. A3645.0406 Statewide Communications Grant and the Hamilton County Treasurer be notified.

Seconded by Mr. Seaman and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 107-16

AUTHORIZING CONTRACT WITH LICENSED SOCIAL WORKER – MELISSA COOL

DATED: APRIL 7, 2016

BY MR. SEAMAN:

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of medical social worker services for several programs, and

WHEREAS, Melissa Cool, LMSW, of 5810 State Highway 29, St. Johnsville, NY, is a duly licensed master social worker by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from May 1, 2016 through April 30, 2017 and compensated at a rate of \$70.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Melissa Cool, LMSW to provide medical social work services to the residents of Hamilton County, for the period May 1, 2016 through April 30, 2017 at a rate of \$70.00 per visit plus mileage upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. D. Wilt and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 108-16

RESOLUTION TO CONTRACT FOR RABIES VACCINATION CLINICS – LAKE PLACID ANIMAL HOSPITAL

DATED: APRIL 7, 2016

BY MR. TOWERS:

WHEREAS, in NYS it is the responsibility of the local health department to have a system in place for the control and suppression of rabies, and

WHEREAS, the Hamilton County Nursing Service (HCPHNS) holds periodic rabies vaccination clinics throughout the County which provides for free vaccination of taxpayers dogs, cats and domestic ferrets, and

WHEREAS, the services of a licensed veterinarian is required to provide this service, and

WHEREAS, the Lake Placid Animal Hospital has agreed to provide veterinarian services for HCPHNS, and

WHEREAS, the Lake Placid Animal Hospital has agreed to maintain membership in the American Veterinary Medical Association, making them eligible to maintain professional liability insurance at the required level, and

WHEREAS, the Lake Placid Animal Hospital will be reimbursed at a rate of \$75.00 per hour, to include travel time and two clinic hours plus travel reimbursement at the prevailing county mileage rate, and

WHEREAS, the Lake Placid Animal Hospital will be reimbursed \$20.00 per hour, to include travel time and two clinic hours plus travel reimbursement at the prevailing county mileage rate to cover the expense of an animal handler supplied by Lake Placid Animal Hospital, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Lake Placid Animal Hospital to provide veterinary services at HCPHNS rabies clinics, at a rate of \$75.00 per clinic hour, plus mileage and reimbursement for the expense of an animal handler of \$20 per clinic hour, as described above, to begin April 1, 2016 to March 31, 2017 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 109-16

AUTHORIZING CHAIRMAN TO SIGN A CONTRACT AGREEMENT BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND HAMILTON COUNTY DEPARTMENT OF SOCIAL SERVICES FOR CASE MANAGEMENT SERVICES

DATED: APRIL 7, 2016

BY MR. EDWARDS:

WHEREAS, it is necessary for the Hamilton County Department of Social Services to enter into an agreement with Warren Office for the Aging for case management services, and

WHEREAS, contracts will be for the following programs:

CSE	April 1, 2016 - March 31, 2016	\$2,750.00
Title III-E	January 1, 2016 – December 31, 2016	\$3,750.00

be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the agreements between the Department of Social Services and Warren/Hamilton County Office of the Aging, upon approval of the County Attorney, on behalf of the Hamilton County Department of Social Services.

Seconded by Mr. D. Wilt and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 110-16

AUTHORIZING CHAIRMAN TO SIGN EISEP CONTRACT AGREEMENT BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND HAMILTON COUNTY DEPARTMENT OF SOCIAL SERVICES

DATED: APRIL 7, 2016

BY MR. SEAMAN:

WHEREAS, the Hamilton County Department of Social Services maintains an agreement between Warren/Hamilton Office for the Aging, and

WHEREAS, Hamilton County Department of Social Services is to provide services for Hamilton County residents under an EISEP Contract, and

WHEREAS, this contract will be for the period of April 1, 2016 – March 31, 2017 in an amount not to exceed \$25,000.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the agreement between the Department of Social Services and Warren/Hamilton Office for the Aging, upon approval of the County Attorney, on behalf of the Hamilton County Department of Social Services.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 111-16

**EXTENSION OF CONTRACT FOR BRIDGE REPAIR & PNEUMATICALLY
PROJECTED CONCRETE THROUGH 2016**

DATED: APRIL 7, 2016

BY MR. TOWERS:

WHEREAS, two (2) bids were received for Bridge Repair & Pneumatically Projected Concrete, in accordance with Specification No. 4-2015, dated March 23, 2015, as advertised by the County Highway Superintendent, and

WHEREAS, the bid amounts are shown hereon:

- (1) Town & County Bridge and Rail, Inc.
PO Box 16395
Albany, NY 12212

Bridge Repair: A. Forman w/equipped field truck	\$92.00 per hour
B. Carpenter/Iron Worker	\$90.00 per hour
C. Laborer	\$88.00 per hour
Total A+B+C	\$270.00 per hour

Pneumatically Projected Concrete:

Price per bag applied - \$270.00

- (2) R & B Construction, L.L.C.
1094 Bulls Head Road
Amsterdam, NY 12010

Bridge Repair: A. Forman w/equipped field truck	\$82.00 per hour
B. Carpenter/Iron Worker	\$74.00 per hour
C. Laborer	\$80.00 per hour
A+B+C	\$236.00 per hour

Pneumatically Projected Concrete:

Price per bag applied - \$225.00

and

WHEREAS, R & B Construction, L.L.C. was the low bidder, and

WHEREAS, by Resolution No.121-15 the Hamilton County Board of Supervisors awarded the Bridge Repair & Pneumatically Projected Concrete contract to R&B Construction, L.L.C., and

WHEREAS, the referenced bid provides the bid pricing for a one year contract with the option of extending the contract by one year if both parties (Hamilton County and R & B Construction) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted R&B Construction and that Randy Bascomb, President of R&B Construction will agree to a contract extension of the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with R&B Construction because of price stability as in no increase to 2015 contract prices and bridge repair projects to be completed in 2016, be it

RESOLVED, the Public Works Committee and the County Highway Superintendent have determined that the bid awarded to R&B Construction, L.L.C. at the amount shown hereon and the contract should be extended for a period of one (1) year, be it further

RESOLVED, that the Chairman of the Board of Supervisor be so authorized to enter into a contract extension with R&B Construction, L.L.C. with approval of the County Attorney and the County Treasurer and Clerk of the board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 112-16

AUTHORIZING A COLLEGE STUDENT INTERNSHIP WITH THE HAMILTON COUNTY TREASURER'S AND HISTORIAN'S OFFICES

DATED: APRIL 7, 2016

BY MR. FREY:

WHEREAS, the Hamilton County Treasurer has been contacted concerning a possible Internship by Morgan King of Indian Lake, who is presently a student at Cazenovia College studying Business, and

WHEREAS, the Treasurer and the County Historian feel there would be a mutual benefit to all parties to have an intern for 120 hours this summer, and

WHEREAS, the Treasurer has funds budgeted in Account No. A1325.107 Temporary and the Historian will use the Humanities in the Public Square grant money, be it

RESOLVED, that Morgan King of Indian Lake be allowed to intern with the Hamilton County Treasurer and Historian for the 2016 summer as a temporary employee at minimum wage, and be it further

RESOLVED, that the County Treasurer be hereby authorized to create Historian Account No. A7510.0102 Temporary, and be it further

RESOLVED, the County Treasurer be hereby authorized to transfer \$540.00 from Historian Account No. A7510.0405 Humanities in the Public Square to Account No. A7510.102 Temporary, and be it further

RESOLVED, that the County Treasurer, County Historian and Clerk of the Board be so notified.

Seconded by Mr. Seaman and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 113-16

RESOLUTION TO DESIGNATE A RESPONSIBLE EMPLOYEE AND ADOPT GRIEVANCE PROCEDURES PER SECTION 504 OF THE REHABILITATION ACT

DATED: APRIL 7, 2016

BY MR. FREY:

WHEREAS, Hamilton County has received a NYS CDBG Home Rehabilitation grant of \$305,012 for a program that will operate throughout the County, and

WHEREAS, a provision of the grant is Hamilton County must comply with Section 504 of the Rehabilitation Act of 1973 as amended, which provides that no qualified individual shall, solely by reason of his or her handicap, be excluded from program participation, including employment, be denied program benefits, or be subjected to discrimination, make efforts to affirmatively further fair housing, and

WHEREAS, the American with Disabilities Act of 1990 established provisions for assuring equality of opportunity, full participation, independent living and self-sufficiency of disabled persons relative of employment, benefits and services accommodations, commercial facilities, and multi-family housing, and

WHEREAS, it is required Hamilton County adopt grievance procedures as per 24CFR8.53 of the Act and a review of the County's Civil Rights file revealed that Hamilton County has not established specific grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of Section 504 related complaints, therefore, be it

RESOLVED, that Hamilton County hereby adopts the attached, including a grievance policy in accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Hamilton County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, program, or activities and Christy L. Wilt shall be designated as the ADA Coordinator for Hamilton County, and be it further

RESOLVED, that the County will publish the required public notice about the adopted ADA grievance policy in the Hamilton County Express newspaper.

Seconded by Mr. Edwards and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Hamilton County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, program, or activities.

Employment: Hamilton County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: Hamilton County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Hamilton County programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Hamilton County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Hamilton County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Hamilton County, should contact the office of: *Christy L. Wilt, Hamilton County Office of Economic Development & Tourism, 102 County View Drive, P.O. Box 57, Lake Pleasant, NY 12108, Phone: 518-548-3078* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the Hamilton County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service, or activity of Hamilton County is not accessible to persons with disabilities should be directed to *Christy L. Wilt, Hamilton County Office of Economic Development & Tourism, 102 County View Drive, P.O. Box 57, Lake Pleasant, NY 12108, Phone: 518-548-3078*.

Hamilton County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

HAMILTON COUNTY GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the *Hamilton County*. Employment related complaints of disability discrimination are covered elsewhere, in policies available from the human resources office of the *Hamilton County*.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. No particular format of the complaint is required. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted in writing by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Christy L. Wilt, Hamilton County Office of Economic Development & Tourism
102 County View Drive, P.O. Box 57
Lake Pleasant, NY 12108
Phone: 518-548-3078

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Hamilton County and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the agency head or his/her designee.

Within 15 calendar days after receipt of the appeal, the agency head or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with the agency's final resolution of the complaint, or indicating that the matter has been returned to the ADA Coordinator for further action. If further response is indicated, the complainant will be contacted within 15 calendar days.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the agency head or his/her designee, and responses from these two offices will be retained by Hamilton County for at least three (3) years.

RESOLUTION NO. 114-16

RESOLUTION TO UPGRADE FRAMEWORK FOR THE ADIRONDACK GOODLIFE WEBSITE AND HAMILTON COUNTY GOVERNMENT WEBSITE WHILE COMBINING THE HAMILTON COUNTY GOVERNMENT AND THE HEALTH AND HUMAN SERVICES WEBSITE INTO ONE WEBSITE

DATED: APRIL 7, 2016

BY MR. FREY:

WHEREAS, the County's government website www.HamiltonCounty.com, www.hamiltoncountyhhs.org and www.AdirondackGoodlife.com are in need of framework upgrades, and

WHEREAS, our hosting firm, Advertisers Workshop in Lake Placid, has advised us to make changes to upgrade current Drupal 6 framework which is outdated and will be vulnerable to hacking and other security issues, to a Drupal 7 framework, and

WHEREAS, Advertisers Workshop has also recommended to us that both the www.HamiltonCounty.com site and the www.hamiltoncountyhhs.org should be combined because of their already existing continuity, and

WHEREAS, the sites will not be disrupted during the framework upgrades, and Advertisers Workshop will provide training on the new Drupal framework, and

WHEREAS, the upgrades will cost between \$2,000 and \$3,000 per site, therefore, be it

RESOLVED, these recommended website upgrades are hereby authorized, through Advertisers Workshop, including combining of www.HamiltonCounty.com and www.hamiltoncountyhhs.org to be hosted on the same site, and be it further

RESOLVED, Advertisers Workshop is hereby authorized to do said work, for an amount not to exceed \$6,000.00.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 115-16

AUTHORIZING THE PERSONNEL OFFICER TO ADVERTISE FOR A PART-TIME OR FULL-TIME CERTIFIED HOME HEALTH AIDE

DATED: APRIL 7, 2016

BY MR. TOWERS:

WHEREAS, Hamilton County Public Health Nursing Service employs two Certified Home Health Aides to provide Aide service in Hamilton County, and

WHEREAS, the Dept. of Social Services, Nursing, and Office for the Aging, now have a need to hire additional Certified Home Health Aide hours to provide adequate services to the residents of Hamilton County, and

WHEREAS, the need could be met with either a part-time or full-time Certified Home Health Aide, therefore, be it

RESOLVED, that the Personnel Officer and Director of Public Health are hereby authorized to fill this position immediately through the procedure set forth by the Hamilton County Board of Supervisors, and be it also

RESOLVED, that the County Treasurer, the Personnel Officer, and the Director of Public Health be so authorized.

Seconded by Mr. D. Wilt and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 116-16

**AUTHORIZING CHAIRMAN TO SIGN EISEP AGREEMENT BETWEEN
WARREN/HAMILTON COUNTY OFA FOR PCI AND PCII LEVEL SERVICES –
PUBLIC HEALTH**

DATED: APRIL 7, 2016

BY MR. EDWARDS:

WHEREAS, the Hamilton County Public Health Nursing Service has the capacity to provide personal care worker services for Hamilton County residents, and

WHEREAS, Warren/Hamilton Office for the Aging wants to contract for PCI and PCII levels of service under the EISEP program with Hamilton County Public Health Nursing Service, and

WHEREAS, this agreement is for the period commencing April 1, 2016 – March 31, 2017 for a total of \$50,000, be it

RESOLVED, that upon the County Attorney's approval, the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Warren/Hamilton Office for the Aging for PCI and PCII level services under the EISEP program for a term of April 1, 2016 to March 31, 2017 for a total of \$50,000.00.

Seconded by Mr. Seaman and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND
TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 117-16

**AUTHORIZING CONTRACT WITH OCCUPATIONAL THERAPIST - KATHRYNE
KITCHEN**

DATED: APRIL 7, 2016

BY MR. SEAMAN:

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of occupational therapy for several programs, and

WHEREAS, Kathryn Kitchen of 99 Deerland Road, Long Lake, New York 12847 is a duly licensed Occupational Therapist by the NYS Department of Education, Office of Professions and wishes to contract with the Public Health Nursing Service, and

WHEREAS, the term of this contract shall be from May 1, 2016 through April 31, 2017 and compensated at a rate of \$70.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Kathryn Kitchen, MOTR/L to provide occupational therapy to the residents of Hamilton County, for the period May 1, 2016 through April 31, 2017 at a rate of \$70.00 per visit plus mileage upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. D. Wilt and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 118-16

AUTHORIZING MOA WITH AHI FOR RECRUITING SERVICES

DATED: APRIL 7, 2016

BY MR. SEAMAN:

WHEREAS, Hamilton County Community Services, continues to have a vacant Care Management position, which we have been unable to fill, and

WHEREAS, in an attempt to fill this position Kim Byrne and Robert Kleppang have recommended the County enter into a Memorandum of Agreement with Adirondack Health Institute, Inc. to fill said position through the services of Walrath Recruiting, Inc., now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors, is authorized to sign a Memorandum of Agreement with Adirondack Health Institute, Inc. with the approval of the County Attorney.

Seconded by Mr. Frey and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 119-16

APPROVAL OF AND TRANSFER OF FUNDS FOR 2016 MERIT PAY

DATED: APRIL 7, 2016

BY MR. TOWERS:

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on March 28, 2016 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Robert Both	January 1, 2016 to January 1, 2017	\$.99
Kim Mitchell	April 6, 2016 to April 6, 2017	\$1.54
Mark Stuart	April 14, 2016 to April 14, 2017	\$1.65

SHERIFF

Stephen Jaquish	April 6, 2016 to April 6, 2017	\$1.43
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PROBATION

Lynn Lane	April 20, 2016 to April 20, 2017	\$1.43
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NURSING

Tracey Hunt	April 25, 2016 to April 25, 2017	\$1.65
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and be it further

RESOLVED, that the following transfers be made to cover the above 2016 merit pay:

FROM:	A1990.402	Contingent for Merit	\$16,497.69
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TO:

D5010.104	Deputy Highway Superintendent	\$2,067.12
D5110.101	Personal Services	\$3,215.52
A1620.105	Building Project Supervisor	\$3,445.20
A3150.105	Correction Officer E	\$2,985.84
A3140.103	Probation Officer	\$1,831.83
A4010.105	Registered Professional Nurse #2	\$2,952.18

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 120-16

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: APRIL 7, 2016

BY MR. TOWERS:

RESOLVED, that the bills in the Machinery Fund amounting to \$79,413.38 and bills in the County Road Fund amounting to \$146,136.05 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Frey and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND TOWERS

NAYS: NONE

ABSENT: WELLS

RESOLUTION NO. 121-16

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2015-1 FUEL CONSOLIDATION PHASE III

DATED: APRIL 7, 2016

BY MR. FREY:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$372,817.22 by the following committees:

Building Committee	\$28,800.05
Public Works (Solid Waste) Committee	14,576.39
Finance Committee	68,736.60
Health Committee.....	26,223.20
Human Services Committee.....	50,218.95
Central Government Committee	14,680.93
Emergency Prep./Emergency Response.....	36,152.10
Publicity, Tourism, Economic Development & Planning Committee.....	132,157.07
Internal Management Committee	1,271.93

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase III.....	\$ 6,500.00
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are hereby approved.

Seconded by Mr. Towers and adopted by the following vote:

AYES: R. WILT, SNYDER, EDWARDS, FREY, D. WILT, SEAMAN, FARBER AND
TOWERS

NAYS: NONE

ABSENT: WELLS

Other Reports:

Mr. Towers: Asked what time they were meeting on Tuesday the 12th. The Bicentennial starts at 10:30; the Chairman stated everyone is being told to arrive around 10:00am.

Just a reminder that Local Government Days will be the 13th and 14th in Lake Placid.

As there was no further business, motion to adjourn by Mr. D. Wilt, seconded by Mr. Frey. Carried.