

## AGENDA

### TENTH SESSION

OCTOBER 3, 2024

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

#### PROCLAMATION:

*Dyanne Crotty On the Occasion of Her Retirement September 28, 2024*

#### RESOLUTIONS:

##### **Finance Committee:**

- No. 1 Setting Annual Session Dates
- No. 2 Supporting Operation Green Light for Active Military Service Members in Transition to Civilian Life (Veteran Status)
- No. 3 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development for Matching Funds for Promotion of Tourism
- No 4 2024 Increase Public Safety Account

##### **Central Government Committee:**

- No. 5 Authorizing Creation and Funding of County Clerk Travel Account

##### **Emergency Preparedness/Emergency Response Committee:**

- No. 6 2024 Increase Court Security Account
- No. 7 Establishing Policy Regarding Nightshift Differential – Correction Officers

**Health Committee:**

No. 8 Authorizing 2024 Payment for Clothing Allowance - Public Health CHHA

No. 9 Increase Early Intervention Services Budget

**Human Services Committee:**

No. 10 Transfer of Funds for Secretary Position – Community Services

No. 11 Increasing the All Other Direct Budget – ARPA Adult Protective Funding – Social Services

No. 12 Transfer of Funds – Social Services

**Public Works Committee:**

No. 13 Authorizing One Year Lease Agreement with Lisa Burgess

No. 14 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair

No. 15 Authorizing Hourly Rate Adjustment of DPW Employee – Commercial Driver License Training

No. 16 Authorizing Deposition of Excess Vehicles

No. 17 Authorizing Fleet Coordinator to Purchase Two Vehicles for Public Health 2024

No. 18 Authorization of Transfer of Funds – Robbs Creek Bridge Project

No. 19 Snow and Ice Contracts with Towns for the 2024-2025 Season

**RESOLUTION NO.**  
**SETTING ANNUAL SESSION DATES**

**DATED: OCTOBER 3, 2024**

**BY**

RESOLVED, the following dates have been designated as the annual session for 2024:

November 7 10:30 A.M.  
November 13 10:30 A.M.  
November 15 10:30 A.M.  
November 19 10:30 A.M.  
November 22 10:30 A.M.  
PUBLIC HEARING 11:00 A.M.  
December 5 AUDIT 10:30 A.M.  
December 19 AUDIT 10:30 A.M.

and be it further

RESOLVED, that any necessary changes will be subsequently arranged.

Seconded by

**RESOLUTION NO.**

**SUPPORTING OPERATION GREEN LIGHT FOR ACTIVE MILITARY SERVICE MEMBERS IN TRANSITION TO CIVILIAN LIFE (VETERAN STATUS)**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the residents of Hamilton County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

WHEREAS, Hamilton County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

WHEREAS, New York States Veteran Population has decreased by 44% over the last 20 years, and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, civil service, and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually, and

WHEREAS, an estimated 20% increase of service members will transition to civilian life in the near future, and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service, and

WHEREAS, Hamilton County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned, therefore be it

RESOLVED, with designation as a Green Light for Military Service County, Hamilton County hereby declares from November 4<sup>th</sup> through Veterans Day, November 11<sup>th</sup> 2024 a time to

salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, be it further

RESOLVED, that in observance of Operation Green Light, Hamilton County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who the immeasurable sacrifices helped to preserve freedom by displaying a green light in a window of their place of business or residence.

Seconded by

**RESOLUTION NO.**

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY  
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE  
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR  
PROMOTION OF TOURISM**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to the Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to One Hundred Seventy-two Thousand Five Hundred Dollars (\$172,500.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2024/2025, and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**2024 INCREASE PUBLIC SAFETY ACCOUNT**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, there will be a shortage of funds in Account No. A3020.0401 Public Safety, Communications System, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3020.0401 Public Safety, Communications System by \$650.00 to be totally offset by increasing Revenue Account No. A2260.0100 911 System by \$650.00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CREATION AND FUNDING OF COUNTY CLERK TRAVEL  
ACCOUNT**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the County Clerk’s budget did not include a Travel Account for 2024, be it

RESOLVED, that the Hamilton County Treasurer be authorized to create Account No. A1410.0401 Travel, and be it further

RESOLVED, that the County Treasurer be authorized to make the following transfers to fund said account:

FROM:	A1410.0404 Printing	\$500.00
	A1410.0405 Supplies	\$500.00
	A1410.0406 Micro-Film	\$1,200.00
TO:	A1410.0401 Travel	\$2,200.00

Seconded by



**RESOLUTION NO.**

**2024 INCREASE COURT SECURITY ACCOUNT**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, there is a shortage of funds in Account No. A3110.0114 Court Security, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3110.0114 – Court Security by \$30,000.00 to be totally offset by increasing Revenue Account No. A3330 – Court Security by \$30,000.00.

Seconded by

**RESOLUTION NO.**

**ESTABLISHING POLICY REGARDING NIGHTSHIFT DIFFERENTIAL –  
CORRECTION OFFICERS**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the Sheriff reports that on September 1, 2024 the Corrections Officer schedule was converted to 12-hour shifts, and

WHEREAS, the Corrections Officers standard shifts currently are 6:00 am to 6:00 pm and 6:00 pm to 6:00 am, and

WHEREAS, the Sheriff feels that those Corrections Officers who are required to be on nightshift deserve an additional hardship compensation for being away from their families during that time, and

WHEREAS, the Sheriff has recommended the following policy for nightshift differential:

**NIGHTSHIFT DIFFERENTIAL:** Corrections Officers who physically work during the hours of 9:00 pm to 6:00 am shall be paid an additional \$1.00 per hour as a nightshift differential and shall be paid time and a half for all hours worked over 80 hours per pay period, effective September 1, 2024,

therefore, be it

RESOLVED, that the Sheriff is authorized to schedule the Corrections Officers to 12 hour shifts effective September 1, 2024, and be it further

RESOLVED, that the above policy for Nightshift Differential is hereby accepted and effective September 1, 2024, and be it further

RESOLVED, that the nightshift differential will be paid from Account No. A3150.0110 – Corrections – Holiday/Overtime, and be it further

RESOLVED, that employees who worked the nightshift hours shall be paid their nightshift differential starting September 1, 2024 and the County Treasurer and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING 2024 PAYMENT FOR CLOTHING ALLOWANCE – PUBLIC  
HEALTH CHHA**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the Health Committee recognized the need to increase the clothing allowance for nurses, home health aides and physical therapists, and

WHEREAS, the Health Committee has recommended a payment of \$300.00 for full time employees and \$150.00 for part time/per diem employees for 2024, and

WHEREAS, the current account will need to be increased, be it

RESOLVED, a payment of \$300.00 for full time employees and \$150.00 for part time/per diem employees for 2024 is hereby authorized, and be it further

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A1990.0401 Contingent Fund	\$2,500.00
TO: A4010.0414 CHHA Miscellaneous	\$2,500.00

Seconded by

**RESOLUTION NO.**

**INCREASE EARLY INTERVENTION SERVICES BUDGET**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, \$5,000.00 was budgeted for Early Intervention program services in the 2024 budget, and

WHEREAS, Resolution No. 209-24 increased the budget to \$10,000, and

WHEREAS, there has been an increase in the Early Intervention caseload causing a budget shortage, be it

RESOLVED, that Account No. A4059.0401 EI Program Fees be increased by \$7,500.00 to be totally offset by increasing Revenue Account No. A1621 EI Fees for Svs-3<sup>rd</sup> Prt by \$7,500.00, and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS FOR SECRETARY POSITION – COMMUNITY SERVICES**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, funds will be exhausted in Hamilton County Department of Community Services Account No. A4310.0104 Secretary, due to the position being filled by a current County employee transferring from another department, and

WHEREAS, due to the account not being budgeted at the higher Step the current employee was hired at, Account No. A4310.0104 Secretary will be exhausted prior to year-end 2024, be it

RESOLVED, that the following transfer be made:

FROM:	A1990.0401 Contingent	\$16,079.50
TO:	A4310.0104 Secretary	\$16,079.50

and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**INCREASING THE ALL OTHER DIRECT BUDGET – ARPA ADULT PROTECTIVE  
FUNDING – SOCIAL SERVICES**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the Hamilton County Department of Social Services, has been awarded the amount of Twenty-Five Thousand Dollars (\$25,000.00) for the administration of the ARPA Adult Protective Funding for use from August 1, 2022 – September 30, 2024, and

WHEREAS, Five Thousand Three Hundred Seventy-Two Dollars (\$5,372.00) has already been expensed, and

WHEREAS, the remaining Nineteen Thousand Six Hundred Twenty-Eight Dollars (\$19,628.00) needs to be spent by September 30, 2024, therefore, be it

RESOLVED, that Account No. A6010.0405, S/S Admin, All Other Direct Expenses, be increased by Nineteen Thousand Six Hundred Twenty-Eight Dollars (\$19,628.00) to be totally offset by increasing Revenue Account No. A4610.000, Federal Aid, Social Services Admin S/S, by Nineteen Thousand Six Hundred Twenty-Eight Dollars (\$19,628.00) and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS - SOCIAL SERVICES**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, funds will be exhausted in the Hamilton County Department of Social Services Account No. A6140.0401, Safety Net Assistance, in the 2024 budget, therefore, be it

RESOLVED, that the following transfer be made:

FROM: A6109.0401 Family Assistance	\$10,000.00
TO: A6140.0401 Safety Net Assistance	\$10,000.00

and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING ONE YEAR LEASE AGREEMENT WITH LISA BURGESS**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the Hamilton County Board of Supervisors wishes to renew its lease with Lisa Burgess, and

WHEREAS, this Board has determined it to be in the best interest of the County to extend this relationship, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a one-year lease with Lisa Burgess for January 1, 2025 through December 31, 2025, with the approval of the County Attorney, and be it also

RESOLVED, that the monthly rent is hereby set at \$450.00 per month for 2025.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –  
INSURANCE REPAIR**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, Vehicle #99 – 2021 Chevy Silverado 2500 HD was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2021 Chevy Silverado 2500 HD, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$14,319.73 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$14,319.73, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.  
3985 Main Street  
Warrensburg, NY 12885

for Invoice #7589 in the amount of \$15,319.73 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING HOURLY RATE ADJUSTMENT OF DPW EMPLOYEE –  
COMMERCIAL DRIVER LICENSE TRAINING**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the DPW Superintendent has met with the Public Works Committee and Internal Management Committee to recommend an hourly rate adjustment for an DPW employee licensed to perform training to employees to become eligible for a Commercial Driver License (CDL) road testing as follows -

William Rehm – \$10.00 per hour when performing CDL training

and

WHEREAS, the Public Works and Internal Management Committees recommend this adjustment, be it

RESOLVED, that hereby the Personnel Officer is authorized to adjust the employee as stated hereon effective immediately and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DEPOSITION OF EXCESS VEHICLES**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicles be disposed from the County inventory:

Year	Make/Model	VIN	Plate#	Dept	FN
2017	Chev. Silverado 3500	1GCOKYEG8HZ271555	AZ1111	PW	87
2012	Int. Paystar TAD	1HTXLSHT6CJ622409	AB3627	PW	121
1999	Int. 2574 Yd. Tractor	1HTGGAET9XH240472	N/A	PW	119

be it

RESOLVED, the above vehicles/equipment be sold by auction online by Auctions International and the funds from the auction shall be a revenue credit to Account No.DM2665 Sale of Equipment for DPW vehicles, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE TWO VEHICLES FOR  
PUBLIC HEALTH 2024**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, the Fleet Coordinator has determined that Public Health needs to purchase two (2) new vehicles, and

WHEREAS, the Fleet Coordinator has a current bid for a 2024 Nissan Altima within the amounts of \$30,545.04 and \$30,715.00 depending on options, and

WHEREAS, the Fleet Coordinator recommends the purchase of two (2) sedans for use in 2024 as follows per NYS Contract PC68944 mini-bid #23166-45292 Vehicles:

(2) 2024 Nissan Altima AWD 4 door sedans – in the amount of \$61,260.04

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order two (2) 2024 Nissan Altimas for Public Health mentioned herein for a total not to exceed \$61,260.04 delivered from Romeo Nissan, LLC to be charged to Account No. A4189.4106 HRI PH Infrastructure Grant 7549-01, and be it further

RESOLVED, that payment be made within thirty (30) days of delivery of said vehicles and the Public Health Director, Fleet Coordinator, County Treasurer and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION OF TRANSFER OF FUNDS – ROBBS CREEK BRIDGE PROJECT**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, Resolution No. 211-23 authorizes the Robbs Creek Bridge Project, and

WHEREAS, due to unforeseen weather conditions the project was delayed 2023 and during construction in 2024 a new abutment was needed to be built and created a longer superstructure, and

WHEREAS, the DPW Superintendent estimates that \$300,000.00 funding will be needed to finish Robbs Creek bridge, be it

RESOLVED, that \$300,000.00 be transferred from Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5120.2001 Robbs Creek Bridge Project and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**SNOW AND ICE CONTRACTS WITH TOWNS FOR THE 2024-2025 SEASON**

**DATED: OCTOBER 3, 2024**

**BY**

WHEREAS, Article 6, Section 135a of the Highway Law provides that the County Highway Superintendent may contract with any town in the County for the removal of snow and ice from the County roads and for sanding or otherwise treating said roads, be it

RESOLVED, that the County Highway Superintendent be authorized to contract with the various towns of the County, upon the approval of the County Attorney, for said purposes for the said period of:

November 1, 2024 – October 31, 2025

and the County Treasurer be so advised.

Seconded by