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OTHER REPORTS

ADJOURN

## REPORT OF TAX COMMITTEE

Your Tax Committee has examined the several tax rolls of the County of Hamilton and finds that the taxes as set forth therein have been properly and accurately extended and it, therefore, recommends that the amounts as set forth as the taxes in said rolls be levied, assessed and fixed and determined as the taxes due from such persons, corporations and parcels of land set forth in the tax rolls. Your committee has also examined the tax warrants of each of the tax districts, as attached to said tax rolls and finds that the forms of said tax rolls are in accord with the provisions of the Real Property Tax Law, Sections 900 and 904, and that the amounts set forth in said Warrants be examined by the Clerk and Chairman of the Board, the County Seal affixed thereto and said rolls be delivered to the collectors of the several tax districts of the County.

Dated: December 19,2024

### **RESOLUTION NO.**

### **RESOLUTION ACCEPTING REPORT OF TAX COMMITTEE**

**DATED: DECEMBER 19, 2024**

### **BY**

RESOLVED, that the Report of Tax Committee dated December 19,2024 be accepted and that the several recommendations therein contained be adopted as the act and determination of this Board, that the Chairman and the Clerk be authorized to sign and seal said warrants for collections of said taxes on or before the first day of April 2025.

Seconded by

**RESOLUTION NO.**

**LEVYING 2025 COUNTY AND TOWN TAXES AND ASSESSMENTS, APPROVING  
THE COMPLETED TAX ROLLS, AND DIRECTING THE EXECUTION AND  
DELIVERY OF THE TAX WARRANTS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, there has been presented to this Board of Supervisors a duly certified copy of the annual budget for each of the nine towns of Hamilton County for the fiscal year commencing January 1, 2025, and

WHEREAS, the Hamilton County Board of Supervisors has duly adopted its annual budget for the fiscal year 2025 on December 5, 2024, which budget provides for appropriation of funds in the total amount of \$26,398,221.00 and for a total tax levy of \$9,836,761.00, therefore, be it

RESOLVED, that pursuant to Town Law §115, the amounts specified in the annual town budgets, as adopted by the respective Town Boards, to be raised by tax or assessment shall be levied, assessed, raised and collected against, from, and upon the real property of the respective towns liable therefore at the time and in the manner provided by law for the levy of county taxes, and be it further

RESOLVED, that pursuant to County Law §360, the amounts specified in the 2025 County budget to be raised by tax, amounting to \$9,836,761.00 be levied, assessed, raised and collected against, from, and upon the real property of the County liable therefore at the time and in the manner provided by law, and be it further

RESOLVED, that the Town and County taxes be extended against each parcel on said rolls, with such taxes as extended being hereby determined to be the taxes due on each such parcel as set forth thereon, and be it further

RESOLVED, that there be annexed to each of said rolls a tax warrant in the form prepared by the Director of Real Property, as provided by Real Property Tax Law §904, that such warrants should be in the respective amounts heretofore authorized to be levied upon said rolls, that under the seal of Hamilton County Board of Supervisors the said rolls with said warrants are to be forthwith collected within and from the several tax districts of the County, and be it further

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisor of the respective town and to the Hamilton County Treasurer in the amounts as shown on the Contents of Collectors Warrants for distribution by them in the manner provided by law.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE RELEVY OF UNPAID SCHOOL TAXES AND VILLAGE OF  
SPECULATOR TAXES ON THE 2025 TAX ROLLS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the School Districts within Hamilton County have transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1330, and

WHEREAS, the unpaid school taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1330, and

WHEREAS, the Village of Speculator has transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1442, and

WHEREAS, the unpaid Village of Speculator taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1442, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2024-2025 School Taxes remaining unpaid as of December 1, 2024 be re-levied upon the 2025 tax roll, and that any payments which are mailed and contain a postmark as of December 1, 2024 shall be deemed to have been actually received by the County Treasurer on said date, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2024-2025 Village of Speculator Taxes remaining unpaid as of November 1, 2024 be re-levied upon the 2025 tax roll, and that any payments which are mailed and contain a postmark as of November 1, 2024 shall be deemed to have been actually received by the County Treasurer on said date.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS**

**DATED: DECEMBER 19, 2024**

**BY**

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

<b>Town</b>	<b>Drug and Alcohol Testing</b>	<b>Assessment Roll/Bill Printing</b>	<b>Election Expenses</b>	<b>Refund Overpays Court Orders Clerical Errors</b>	<b>Consolidated Health District</b>
Arietta	903.04	2,319.74	6,376.61		
Benson	588.64	901.59	6,489.41		
Hope	588.64	1,086.51	6,376.61		
Indian Lake	651.52	4,807.93	13,430.02		
Inlet	1,091.68	2,632.12	6,489.41		
Lake Pleasant	965.92	3,002.43	6,489.41		119,167.00
Long Lake	588.64	3,848.96	13,204.42		
Morehouse	651.52	2,074.16	6,376.61		
Wells	903.04	2,161.07	6,376.61		
<b>TOTALS</b>	<b>\$6,932.64</b>	<b>\$22,834.51</b>	<b>\$71,609.11</b>	<b>\$0.00</b>	<b>\$119,167.00</b>

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2025 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO PAY 2025 SALARIES**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, this Board on December 5, 2024 adopted the Budget for 2025, and

WHEREAS, such Budget sets up salaries to be paid during the year 2025, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2025.

Seconded by



**RESOLUTION NO.**

**STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, New York State Retirement Regulation 315.4 requires time logs, and the Board of Supervisors to set the Standard Work Day for Elected and Appointed Officials, and

WHEREAS, time logs have been kept and submitted, now, therefore, be it

RESOLVED, that the County of Hamilton here establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board:

Name	SSN	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	ROA Results	Not Submitted	Pay Frequency	Tier 1
Christian D. Rhodes			Supervisor	1/1/22-12/31/23	7.00	6.98		Bi-Weekly	
John Frey			Supervisor	1/1/24-12/31/25	7.00		X	Bi-Weekly	

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 1 OF 2025 – A  
LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN  
COUNTY OFFICERS**

**DATED: DECEMBER 19, 2024**

**BY**

BE IT RESOLVED, that proposed Local Law No. 1 of the year 2025 entitled, “A Local Law to Provide Increases in the Compensation of Certain County Officers” be and the same is hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that a copy of the aforesaid proposed Local Law be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on the said proposed Local Law at the County Office Complex, Route 8, Lake Pleasant, New York, on the 8<sup>th</sup> day of January 2025, at 2:30 PM, and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by

PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2025

A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN  
COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2025 is hereby enacted setting the annual salaries for the year 2025 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2024.

<u>POSITION</u>	<u>2025 ANNUAL SALARY</u>
Director of Public Health	\$117,999.00
Highway Superintendent	\$130,000.00
Sheriff	\$131,723.00
Commissioner of Social Services	\$112,634.00
Real Property Tax Director	\$94,014.00
Personnel Officer	\$63,916.00
District Attorney	\$135,665.00
County Treasurer	\$96,000.00
County Clerk	\$90,346.00
County Attorney	\$101,377.00
Clerk of Board	\$92,037.00
County Historian	\$14,310.00
Director of Weights & Measurers	\$19,875.00

These salaries shall be effective as of January 1, 2025.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

**RESOLUTION NO.**

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER FOR THE YEAR 2025**

**DATED: DECEMBER 19, 2024**

**BY**

RESOLVED, that pursuant to Section 214 Subdivision 1 of the County Law, the Hamilton County Express be designated as the official Newspaper for the year 2025 for the County of Hamilton for publishing of official publications and notices and that this designation be filed with the Clerk of the Board of Supervisors and notice of the designation be forwarded to the Secretary of State before January 1, 2025.

Seconded by

**RESOLUTION NO.**

**CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2025**

**DATED: DECEMBER 19, 2024**

**BY**

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 6, 2025 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Tuesday, ten days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS  
COURTHOUSE  
Lake Pleasant, New York 12108

2025 Annual Meeting Calendar presented December 19, 2024  
All meetings will start at 10:30 A.M. except when otherwise stated.

	<u>MEETING DATE</u>	<u>CUT OFF DATE SUBMISSION OF BILLS</u>
Organization Meeting 2PM	January 8, 2025	December 30, 2024
February Meeting	February 6	January 28, 2025
March Meeting	March 6	February 25
April Meeting	April 3	March 25
May Meeting	May 1	April 22
June Meeting	June 5	May 27
July Meeting	July 3	June 24
August Meeting	August 7	July 29
September Meeting	September 4	August 26
October Meeting	October 2	September 23
November Meeting	November 6	October 28

Committee meetings shall be held on the Tuesday, ten days prior to the regular Board meeting.

**RESOLUTION NO.**

**CONTRACT FOR INDIRECT COST REIMBURSEMENT PLAN 2024**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Thomas J. Faughnan has prepared indirect cost allocation plans for the County of Hamilton for many years, and

WHEREAS, Thomas J. Faughnan has made a proposal to implement the indirect cost allocation plan for the fiscal year 2024 at a cost of \$4,100.00, which is the same cost as the last contract, and

WHEREAS, the County Treasurer recommends the County contract with Thomas J. Faughnan for the professional service for one year,

NOW, THEREFORE, BE IT

RESOLVED, that the County of Hamilton contract with Thomas J. Faughnan to prepare the indirect cost allocation program for the County of Hamilton for the fiscal year 2024. The County shall pay and Thomas J. Faughnan agrees to accept the sum of Four Thousand One Hundred Dollars (\$4,100.00) for the preparation of the program for the year 2024, and be it further

RESOLVED, that the Chairman be authorized to sign the necessary contract on behalf of the County.

Seconded by

**RESOLUTION NO.**

**OBLIGATING REMAINING STATE AND LOCAL FISCAL RECOVERY FUNDS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Hamilton County received \$857,756.00 in State and Local Fiscal Recovery Funds (SLFRF), and

WHEREAS, to date, Hamilton County has expended \$437,082.22 of said funds, and

WHEREAS, Hamilton County is required to obligate the remaining funds by December 31, 2024, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby obligates \$220,673.78 of the remaining SLFRF funds for the purpose of purchasing new voting machines, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby obligates \$200,000.00 of the remaining SLFRF funds for capital improvements to County owned property.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – CENTRAL COMMUNICATIONS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, there is a shortage of funds in Account No. A1650.0401 Central Communications, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$525.21 from Account No. A1990.0401 Contingent to Account No. A1650.0401 Central Communications.

Seconded by



**RESOLUTION NO.**

**RESCINDING RES. NO. 293-24 AND CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR PROMOTION OF TOURISM AND FURTHER AUTHORIZING PRE-PAYMENT OF THE MATCH REQUIRED FOR THE APPLICATION**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the New York State Department of Economic Development is empowered to approve applications from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, Hamilton County currently contracts with the Regional Office of Sustainable Tourism as our non-county, third-party Tourism Preferred Agency (TPA) and they have been directed to apply for 2025 Tourism Matching Funds, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, and

WHEREAS, a previous resolution, Resolution No. 293-24, for the continuation of the Regional Office of Sustainable Tourism to be Hamilton County's TPA was passed on October 3, 2024, will need to be rescinded and replaced with this one due to the incorrect award projection, changes to the 2025 program and total match amount, and

WHEREAS, for the 2025 Matching Funds Application, it is now required that non-county TPA's provide an official bank statement showing an exact match deposit before applying, now, therefore, be it

RESOLVED, that Resolution No. 293-24 is hereby rescinded, and be it further

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to apply to Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to One Hundred Ten Thousand Five Hundred Eighty-six Dollars (\$110,586.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2024/2025, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$55,293.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Publicity Account No. A6410.0401 Promotion, and be it further

RESOLVED, that the County Treasurer be authorized to pay the Regional Office of Sustainable Tourism the sum of \$55,293.00 from Account No. A6410.0401 Promotion prior to the 2025 budget year as required by the new Matching Funds rules.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO RENEW COUNTY HEALTH INSURANCE BENEFITS FOR  
2025**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, a review of the current health insurance rates received for the year 2025 indicated an 8.6% increase in premium for Excellus BlueCross BlueShield Signature PPO and Excellus BlueCross Blue Shield Hybrid PPO, and a 21.5% increase in premium for Aetna Medicare PPO, and

WHEREAS, a review of the current dental and vision insurance rates received for 2025 indicated no premium increase, and

WHEREAS, it has been further determined that the County will offer a Cash Buyout or a Flexible Spending Account Buyout with a benefit card, for employees not enrolling with the County health insurance program and the buyout options will match the Annual Affordable Care Act (ACA) maximum limit (\$3,300 for 2025), and

WHEREAS, it has been further determined that the County Flexible Spending contribution match should be increased from the current \$797 amount to a rate equal to the annual health insurance policy premium percentage increase (8.6% equals \$865 for 2025) for those eligible employees electing to take the Excellus PPO plans, and

WHEREAS, it has been further determined that the County will offer a Lincoln Financial Life Insurance Plan to employees, therefore be it

RESOLVED, Hamilton County will again offer eligible employees the Excellus BlueCross BlueShield Signature PPO Plan and the Excellus BlueCross Blue Shield Signature Hybrid PPO Plan, and be it further

RESOLVED, Hamilton County will continue to pay 90% or 80% towards the premium cost for either Excellus plan, be it further

RESOLVED, that Hamilton County will again offer the Aetna Medicare PPO to retirees, and be it further

RESOLVED, that Hamilton County will offer Delta Dental Insurance to eligible employees, and be it further

RESOLVED, that Hamilton County will offer Excellus Vision Plan to eligible employees, and be it further

RESOLVED, that the County will offer a Cash Buyout or a Flexible Spending Account Buyout with a benefit card, for the employees not enrolling with the County health insurance program (\$3,300 for 2025), and be it further

RESOLVED, that the County Flexible Spending contribution match (\$865 for 2025) will be offered to eligible employees electing to take the Excellus PPO plans, and be it further

RESOLVED, that Hamilton County will offer a Lincoln Financial Life Insurance Plan to eligible employees and be it further

RESOLVED, that the Board of Supervisors authorizes the Hamilton County Personnel Officer to start meeting immediately with employees and to send out Retiree Aetna Medicare PPO information, effective for January 1, 2025, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to disseminate this information as appropriate and the Chairman of the Board of Supervisors be authorized to enter into agreement with Excellus BlueCross BlueShield for employee health insurance coverage for the year 2025 and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS - COUNTY CLERK**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, there is a shortage of funds in A.1410.0102 – Deputy County Clerk due to retirement and vacation pay out, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: Account No. A1990.0401 Contingent	\$7,000.00
TO: Account No. A1410.0102 Deputy County Clerk	\$7,000.00

Seconded by

**RESOLUTION NO.**

**APPROVING GRADE AND HOUR INCREASE FOR CONFIDENTIAL SECRETARY  
IN THE DISTRICT ATTORNEY'S OFFICE**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Michelle Roberts currently works as the Confidential Secretary to the Hamilton County District Attorney, and

WHEREAS, Michelle Roberts has worked at the Hamilton County District Attorney's Office for over 14 years, and

WHEREAS, Michelle Roberts possesses skills and knowledge as to the operation of the office which are essential; moreover, she has been a dedicated employee to Hamilton County and to the District Attorney Office's during her employment both as an Account Clerk and as Confidential Secretary, and

WHEREAS, District Attorney, Marsha King Purdue, has requested that Michelle Roberts receive a Grade increase from a Grade 8 to Grade 9, effective January 1, 2025, and

WHEREAS, District Attorney, Marsha King Purdue, has requested that the weekly hours for Michelle Roberts be increased from 35 to 40 hours due to the increase in workload at the office, both in the number and complexity of the cases being handled by the Hamilton County District Attorney,

**NOW THEREFORE, BE IT**

**RESOLVED**, that effective January 1, 2025, Michelle Roberts receive a Grade increase from a Grade 8 to a Grade 9, and be it further

**RESOLVED**, that effective January 1, 2025, Michelle Roberts' work week be increased from 35 to 40 hours per week.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF JADE SHERMAN AS DEMOCRAT COMMISSIONER OF  
ELECTIONS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, this Board has received a recommendation from the Hamilton County Democrat Committee, in accordance with the provisions of Section 3-204 of the Election Law, to appoint Jade Sherman, a resident and qualified voter of the Town of Wells, Commissioner of Elections, be it

RESOLVED, that the recommendation be accepted and Jade Sherman is hereby appointed as Commissioner of Elections for a two (2) year term beginning January 1, 2025.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF GAIL TEAL AS REPUBLICAN COMMISSIONER OF  
ELECTIONS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, this Board has received a recommendation from the Hamilton County Republican Committee, in accordance with the provisions of Section 3-204 of the Election Law, to appoint Gail Teal, a resident and qualified voter of the Town of Arietta, Commissioner of Elections, be it

RESOLVED, that the recommendation be accepted and Gail Teal is hereby appointed as Commissioner of Elections for a two (2) year term beginning January 1, 2025.

Seconded by



**RESOLUTION NO.**

**AGREEMENT WITH GLENS FALLS HOSPITAL FOR MORGUE AND  
LABORATORY SERVICES**

**DATED: DECEMBER 19, 2024**

**BY**

BE IT RESOLVED, that with approval of the County Attorney the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an Agreement with Glens Falls Hospital for morgue and laboratory services with a term of December 1, 2024 through December 31, 2025 with facility use at \$1,500 per case, and such other lab, radiology and storage fees at 50% scheduled rates at time of service.

Seconded by

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 372-24 – CENTRAL SQUARE ANNUAL  
MAINTENANCE – IMPACT SOFTWARE**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Resolution No 372-24 authorized the payment for the annual maintenance and site licenses for IMPACT system in the amount of \$20,294.24, and

WHEREAS, the authorized amount was incorrect and should have read \$20,394.24, and

WHEREAS, the Sheriff's Office did receive approval from DHSES for the noncompetitive procurement, therefore, be it

RESOLVED, that Resolution No. 372-24 is hereby amended to authorize the purchase of the annual maintenance and site licenses for IMPACT in the amount of \$20,394.24, and

RESOLVED, that the Treasurer is hereby authorized to issue a check to IMPACT, 12709 Collection Center Drive, Chicago, IL 60693 for Invoice No. 424543 in the amount of \$20,394.24 from Account No. A3645.0427, SI21-1050-E00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF SIMULCAST ENABLE SFE KEYS FOR TAIT  
CONSOLE GATEWAY – STATEWIDE COMMUNICATIONS GRANT SI19-1010-E06**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$540,451.00, Contract No. C197915, for a new communications system, and

WHEREAS, Resolution No 273-24 authorized the purchase of a new Tait Communications Analog Console Gateway 4 Channel which replaced the outdated gateway, and

WHEREAS, Capital Digitronics recommends transferring the licenses from the old gateway to the new gateway, and

WHEREAS, the Sheriff's Office has received quote number CDI-241206\_06 from Capital Digitronics, 264 Bradford Street, Albany, New York to transfer and enable four licenses for the new Tait Console Gateway in the amount of \$17,607.68, and

WHEREAS, the Capital Digitronics's quote did reflect the August 26, 2024 expired New York State Contract pricing, and

WHEREAS, the Sheriff's Office recommends waiving the County's procurement policy of three written quotes and purchasing the new gateway from Capital Digitronics, because they have been the sole provider for Hamilton County's radio system due to the fact that they have designed and maintained the system for many years, and

WHEREAS, Hamilton County has received noncompetitive procurement approval from DHSES to use Capital Digitronics for repair work in 2024 for up to \$50,000 from the SI19-1010-E06, therefore, be it

RESOLVED, that the Hamilton County Sheriff's Office is authorized to purchase and have installed the Analog Console Gateway 4 Channel with cables and brackets with Capital Digitronics at a cost of \$17,607.68 with funds coming from A3645.0422, SI19-1010-E06.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING EXTENSION OF INTERIM PUBLIC HEALTH DIRECTOR FOR  
TRANSITION PERIOD**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Resolution No. 221-24, resolved to hire Lynette Greene as Interim Public Health Director with an increase in hours to 40 hours per week and a pay rate increase of \$6.841/hr until a new Public Health Director was appointed, and

WHEREAS, it was resolved that once a new Public Health Director was hired, the additional duties of Interim Public Health Director would be removed from Ms. Greene and that she would return to her normal rate of pay and a 35-hour work week, and

WHEREAS, the Board of Supervisors appointed Junie Delizo, MD as Public Health Director with a hire date of 11/12/2024, and

WHEREAS, Committee Chair, Anthony Fernandez, met with the Health Committee to discuss Ms. Greene being approved to continue as Interim Public Health Director for the first 30 days of Dr. Delizo's appointment to help transition him into the department, therefore, be it

RESOLVED, that the Board of Supervisors approves a 30-day extension from 11/12/24 to 12/12/24, for Ms. Greene to serve as Interim Public Health Director at 40-hours per week at the higher pay rate, and be it further

RESOLVED, that on 12/13/24, Ms. Greene shall return to her 7 hour per day, 35-hour work week with a reduction in pay by \$6.841/hr., and be it further

RESOLVED, that the Personnel Officer and Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**2025 PUBLIC HEALTH UNIFORM REIMBURSEMENT POLICY**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the Health Committee recognized the need to increase the clothing allowance for nurses, home health aides and physical therapists, and

WHEREAS, the Health Committee has created the following Public Health Uniform Reimbursement policy:

The following positions, working in the Hamilton County Public Health Department, are eligible for uniform reimbursement:

Registered Professional Nurses  
Public Health Nurse  
Home Health Aide/PCA1  
Home Health Aide/PCA2  
Senior Physical Therapist  
Physical Therapist  
Physical Therapy Assistant

Reimbursement policy is as follows:

- Full-time employees in the above titles are eligible for reimbursement of up to \$600.00 annually for uniforms (Scrubs), shoes and/or boots
- Part-time or Per-Diem employees in the above titles, are eligible for reimbursement of up to \$300.00 annually for uniforms (Scrubs), shoes and/or boots

New employees in the above titles listed, hired between January 1st and June 30th, are entitled to the full benefit applicable to their position.

New employees in the above titles listed, hired between July 1st and December 31st, are entitled to 50% of the full benefit applicable to their position.

Claims for payment will be made by the employee submitting a voucher with purchase receipts attached.

therefore, be it

RESOLVED, that the Board of Supervisors hereby adopts said policy effective January 1, 2025 and the County Treasurer, Clerk of the Board and Director of Public Health be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PROMOTION OF CERTIFIED HOME HEALTH AIDE – LEVEL 1 TO  
CERTIFIED HOME HEALTH AIDE - LEVEL 2**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Hamilton County hired Michaela Harrington on September 19, 2022 as a Certified Home Health Aide - Level 1, and

WHEREAS, it was resolved that after two years of successfully working for Hamilton County full time as Certified Home Health Aide - Level 1 she would be eligible to be promoted to a Certified Home Health Aide - Level 2, and

WHEREAS, Ms. Harrington has completed the necessary training as of October 21, 2024, therefore, be it

RESOLVED, that the Board of Supervisors promote Michaela Harrington to a Certified Home Health Aide – Level 2 at a Grade 8, Step 3, with a salary of \$44,239.94 effective October 21, 2024, and be it further

RESOLVED, that Account No. 4050.0131 Home Health Aide #4 be hereby increased by transferring \$445.00 from Account No. A1990.0401 Contingent to Account No. A4050.0131 Home Health Aide #4 and the Director of Public Health, Personnel Officer and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING EXTENSION OF HIGH PEAKS HOSPICE AND PALLIATIVE CARE,  
INC. AGREEMENT – PUBLIC HEALTH**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, by Resolution No. 169 adopted August 6, 1992, the Chairman was authorized to sign referral agreements with High Peaks Hospice, and

WHEREAS, the Public Health Nursing Service wishes to extend the agreement with High Peaks Hospice and Palliative Care, Inc. for 2025, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the extension acknowledgement with High Peaks Hospice and Palliative Care, Inc.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION FOR PURCHASING COMPUTER EQUIPMENT FOR  
COMMUNITY SERVICES**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, it has been recommended by Hamilton County's IT provider that the computer equipment used by Community Services staff to perform their duties needs to be upgraded, and

WHEREAS, upgraded computer equipment can be purchased through Dell Marketing, L.P. under NCPA Contract No. 01-143 at the cost of \$11,030.60, and

WHEREAS, Federal Salary Sharing Funds have previously been transferred into Account No. A4310.0403 Supplies and Services per Resolution No. 250-24 for these purchases, be it

RESOLVED, that Community Services purchase 5 Laptop computers, 3 Desktop computers, 8 Wireless Keyboard & Mouse and 5 Dock Stations through Dell Marketing, L.P. at NCPA Contract No. 01-143 cost for a total of \$11,030.60, and be it further

RESOLVED, the Board of Supervisors hereby authorizes the purchase of the computer equipment in the amount of \$11,030.60 and the funds be taken out of Account No. A4310.0403 Supplies and Services.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING THE ELIMINATION OF A POSITION AND SALARY INCREASES –  
SOCIAL SERVICES**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the Commissioner has accepted the resignation of Victoria Moore, Social Welfare Examiner and,

WHEREAS, the Social Welfare examiners, Ruby Boya and Thandekile Koniszewski and the Account Clerk, Allison Mahoney have assumed the duties of the position, and

WHEREAS, the Commissioner has determined there is not a need to fill the position but instead desires to compensate the employees for the extra duties by increasing them to the top of their range, therefore, be it

RESOLVED, that the Personnel Officer is authorized to increase the following employees to the top of their range effective November 1, 2024:

- Allison Mahoney from \$19.785/hr to \$21.660/hr
- Ruby Boya from \$22.235/hr to \$23.967/hr
- Thandekile Koniszewski from \$22.235/hr to \$23.967/hr

and be it further

RESOLVED, that the Personnel Officer is authorized to eliminate the position Social Welfare Examiner effective November 1, 2024 and the Commissioner, County Treasurer, Personnel Officer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHANGE IN HAMILTON COUNTY HANDBOOK FOR 2025 – PAID  
HOLIDAYS FOR SEASONAL FULL-TIME**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the Public Works Superintendent met with the Public Works Committee and Internal Management Committee during the 2025 Budget meeting workshops to discuss a change in the Hamilton County Official Handbook to allow Seasonal Full-Time Employees to receive paid holidays for Official Designated Holidays during their employment with Hamilton County, and

WHEREAS, the Superintendent also met with the Personnel Officer to discuss how to make the said changes in the handbook to Section 801 Holidays, be it

RESOLVED, that hereby the Board of Supervisors approve of the changes to the Official County Handbook, Section 801 Holidays per the attached changes attached hereto, and be it further

RESOLVED, the Personnel Officer is hereby authorized to officially change the Official Handbook Section 801 Holidays and it shall take effect on January 1, 2025 and the County Treasurer, Public Works Superintendent and Clerk of the Board be so notified.

Seconded by

**801 Holidays**

Eligibility – A new full-time employee, **including seasonal full-time**, is eligible for holiday pay at the employee's regular rate of pay fifteen (15) working days after their hire date. Holiday pay will be based upon the employee's scheduled hours on the day the holiday occurs. If a full-time employee is scheduled off on the Holiday, they can be paid for the holiday or take the holiday on an optional day, with department head approval. A full-time employee on an unpaid leave of absence will be eligible to receive holiday pay after returning to work. A part-time or per-diem/call-out, **temporary, or seasonal** employees not eligible for holiday pay.

**RESOLUTION NO.**

**AUTHORIZING DPW SUPERINTENDENT TO ORDER VEHICLE FOR 2025**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, the Public Works department needs to replace One (1) 1500 light duty truck for 2025, and

WHEREAS, this was discussed during 2025 budget meetings and the adopted 2025 Budget includes \$55,000.00 for this vehicle and the Superintendent recommends ordering the said vehicle now in order to receive the vehicle timely in 2025, and

WHEREAS, Chevrolet 1500 Crew Cab trucks are available to order under Piggy-Back contracts for 2025 from Mangino Chevrolet in Amsterdam as follows –

- 2025 Chevrolet Silverado 1500 Crew Cab 4x4 - \$53,970.00, Contract PC68994, Bid#587149

and

WHEREAS, the Superintendent and the Public Works Committee recommends ordering the said vehicle as follows –

1 – 2025 Chevrolet 1500 Crew Cab 4x4 - \$53,970.00

be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said 2025 Chevrolet light duty truck from Mangino Chevrolet under Piggy-Back contract for a total of \$53,970.00 for budget year 2025 delivered, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO HIRE HEO – PUBLIC WORKS**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Jerry Roblee resigned from the Public Works Department on October 12, 2024 to transfer to the Sheriff's Office, and

WHEREAS, this employee has resigned from the Sheriff's Office effective January 4, 2025, and

WHEREAS, this employee has expressed interest in transferring back to the Public Works department, and

WHEREAS, this employee's former position in the Public Works Department has not been filled yet and the Public Works Superintendent recommends allowing Mr. Roblee to transfer back to the Public Works department, be it

RESOLVED, the Public Works Superintendent is hereby authorized to hire Jerry Roblee at his same Grade and Step within the Public Works department effective January 5, 2025 and the Personnel Officer, County Treasurer, Public Works Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AWARD OF BID FOR CR3 BRIDGE OVER PINE BROOK IN THE TOWN OF  
ARIETTA**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Hamilton County DPW has solicited bids for the construction of Pine Brook Bridge pursuant to invitation to bidders as advertised, and

WHEREAS, five (5) bids were received and opened on December 5, 2024 in response to the invitation to bidders, as follows:

1.     Birdsall Excavation and Construction, LLC  
       15 Tower Lane  
       Clarksville, NY 12041  
       Lump Sum for Pine Brook Bridge Construction     \$797,274.00
  
2.     Diversified Wireless, Inc.  
       2539 Steuben Hill Road  
       Herkimer, NY 13350  
       Lump Sum for Pine Brook Bridge Construction     \$824,899.00
  
3.     Reale Construction, Inc  
       411 County Rt. 56  
       Ticonderoga, NY 12883  
       Lump Sum for Pine Brook Bridge Construction     \$910,000.00
  
4.     Slate Hill Construction  
       6573 Herman Road  
       Warners, NY 13164  
       Lump Sum for Pine Brook Bridge Construction     \$944,000.00
  
5.     Luck Brothers, Inc.  
       73 Trade Road  
       Plattsburgh, NY 12901  
       Lump Sum for Pine Brook Bridge Construction     \$949,000.00

and

WHEREAS, the DPW Superintendent and Andrew S. Bell, P.E. of A.S. Bell Engineering, P.C. have reviewed the bids to confirm that bid specifications were met and are satisfactory, and

WHEREAS, the Superintendent recommends the award be made to Birdsall Excavation and Construction, LLC, in the amount of \$797,274.00, be it

RESOLVED, the award of the bid for the Construction of CR3 Bridge over Pine Brook in the Town of Arietta be made as follows:

Birdsall Excavation and Construction, LLC  
15 Tower Lane  
Clarksville, NY 12041  
in the amount of \$797,274.00

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Birdsall Excavation and Construction, LLC of Clarksville, NY subject to the approval of the County Attorney and the County Treasurer, DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DPW TO EXTEND CHANGE OF HOURS OF FULL-TIME SENIOR  
ACCOUNT CLERK FOR 2025**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Resolution No. 286-24 authorized the change of hours to 30 hours per week for the DPW Full-Time Senior Account Clerk for personal reasons, and

WHEREAS, the employee is requesting a continuation of said schedule through 12/31/2025 and the DPW Superintendent approves and recommends the continuation, be it

RESOLVED, that hereby the DPW Superintendent is authorized to extend the schedule change for 2025, and the Personnel Officer and County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS FOR DPW**

**DATED: DECEMBER 19, 2024**

**BY**

WHEREAS, Account No. D5110.0101 Maintenance of Streets, Personal Services is currently over expended by \$26,531.06 through December 7, 2024 due to overtime associated with weather events and projects, and

WHEREAS, there are still twenty-five (25) calendar days remaining to be paid in 2024, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

From: Account No. D5142.0401 Co. Snow Removal, Eqpt. Rental	\$135,000.00
To: Account No. D5110.0101 Maintenance of Streets, Personal Services	\$135,000.00

and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by



**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: DECEMBER 19, 2024**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$38,710.61 and bills in the County Road Fund amounting to \$182,196.39 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND**

**DATED: DECEMBER 19, 2024**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$210,378.57 the following committees:

Public Works (Buildings) Committee.....	\$11,826.22
Public Works (Solid Waste).....	22,946.16
Finance Committee .....	60,146.09
Health Committee.....	7,447.11
Human Services Committee.....	42,052.25
Central Government Committee .....	39,590.65
Emergency Prep./Emergency Response.....	25,215.32
Internal Management Committee .....	1,154.77

are hereby approved.

Seconded by