

**AGENDA**  
**SECOND SESSION**  
**FEBRUARY 6, 2025**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

**RESOLUTIONS:**

**Finance Committee:**

- No. 1 2025 Transfer of Funds – Unallocated Insurance
- No. 2 2025 Transfer of Funds – LCLGRP
- No. 3 Amending Resolution No. 16-25 – Appointments to the Lake Champlain Lake George Regional Planning Board
- No. 4 Authorizing Payment for 25-Year Retirement Plan for Sheriffs, Undersheriffs, Correction Officers and Deputy Sheriffs Whose Duties Involve at least 50% Criminal Law Enforcement
- No. 5 2024 – Authorizing Transfer of Funds – Employee Benefits, Unemployment Insurance
- No. 6 2024 – Transfer of Funds to Cover Year End Budget Shortages
- No. 7 Authorizing Pay Increase in Treasurer’s Office

**Central Government Committee:**

- No. 8 2025 Funding Accounts for Distribution 11 – Public Defender’s Office
- No. 9 NTS Data Services – Hamilton County Board of Elections

**Emergency Preparedness/Emergency Response Committee:**

- No. 10 Funding NYS Division of Homeland Security and Emergency Services Grant – FY2021 Explosive Detection Canine Team Grant – CP21-1031-E00
- No. 11 Funding NYS Division of Homeland Security and Emergency Services Grant – DT23-1002-E00
- No. 12 Authorization to Hire a Consultant for NYS Division of Homeland Security and Emergency Services Grant – DT22-1014-E00
- No. 13 Hamilton County Fire Advisory Board
- No. 14 Authorizing Chairman of the Board of Supervisors to Sign Memorandum of Understanding between NYS Division of Homeland Security and Emergency Services and Hamilton County – Flood Mitigation Equipment
- No. 15 Funding NYS Division of Homeland Security and Emergency Services Grant - DT22-1014-E00
- No. 16 Funding NYS Division of Homeland Security and Emergency Services Grant – SH22-1035-D00
- No. 17 Funding NYS Division of Homeland Security and Emergency Services Grant – SH23-1043-D00
- No. 18 Funding NYS Division of Homeland Security and Emergency Services for 2024 State Homeland Security Program/State Law Enforcement Terrorism Prevention (SHSP/SLETPP) Grant – SH24-1027-D00
- No. 19 Funding NYS Division of Homeland Security and Emergency Services Grant – SI19-1010-E00
- No. 20 Funding NYS Division of Homeland Security and Emergency Services Grant – SI20-1028-E00
- No. 21 Funding NYS Division of Homeland Security and Emergency Services Grant – SI21-1050-E00
- No. 22 Funding NYS Division of Homeland Security; and Emergency Services Grant – SI23-1055-E00
- No. 23 Funding NYS Division of Homeland Security and Emergency Services Grant – ST18-1005-D00

**Health Committee:**

- No. 24 Agreement between Hamilton County Public Health Nursing Service and McCarthy and Conlon, LLP, Certified Public Accountants

**Human Services Committee:**

- No. 25 Resolution to Contract with the Hamilton Fulton Montgomery Prevention Council to Provide a Prevention Program in Hamilton County
- No. 26 Approval of Engagement Letter with Drescher and Malecki, LLP to Audit Annual Consolidated Fiscal Reports for Hamilton County Community Services
- No. 27 Authorizing Contracts between the Department of Social Services, Community Services and Sheriff's Office for Raise the Age Services – Hamilton County School and Community Prevention Initiative
- No. 28 Funding Pretrial Services Grant – Probation

**Public Works Committee:**

- No. 29 Authorizing Purchase for Sheriff Vehicle 2025
- No. 30 Authorizing Fleet Coordinator to Purchase a Tandem Dump Body For Truck #136 – DPW
- No. 31 Authorizing Fleet Coordinator to Purchase Roll Off Trailer for Solid Waste - DPW
- No. 32 Authorizing Highway Employee Status Change – Public Works
- No. 33 Approval of Expenditures for Construction of County Road Bridge Project for 2025
- No. 34 Award of Bid Specification 2-2025 – Road Widener-Loader Mounted
- No. 35 Extension of Contract for Bridge Repair & Pneumatically Projected Concrete for 2025

**RESOLUTION NO.**

**2025 TRANSFER OF FUNDS – UNALLOCATED INSURANCE**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the 2025 budget for Account No. A1910.0401 Unallocated Insurance did not take into account the annual increase of the cost of insurance, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$25,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1910.0401 Unallocated Insurance.

Seconded by

**RESOLUTION NO.**

**2025 TRANSFER OF FUNDS – LCLGRP**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the 2025 budget for Account No. A6326.0402 Lake Champlain Lake George Regional Planning Board did not take into account the increase request for the annual amount for services provided, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$183.00 from Account No. A1990.0401 Contingent to Account No. A6326.0402 Lake Champlain Lake George Regional Planning Board.

Seconded by

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 16-25 – APPOINTMENTS TO THE LAKE  
CHAMPLAIN LAKE GEORGE REGIONAL PLANNING BOARD**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Resolution No. 16-25 Appointments to the Lake Champlain Lake George Regional Planning Board included the appointment of Clay Arsenault for a term of January 1, 2023 – December 31, 2025, and

WHEREAS, Clay Arsenault was appointed Chairman of the Hamilton County Board of Supervisors for a term of January 1, 2025-December 31, 2025, which makes him an Ex-Officio member of the Lake Champlain Lake George Regional Planning Board, be it

RESOLVED, that Anthony Fernandez be hereby appointed to the Lake Champlain Lake George Regional Planning Board for a term of January 1, 2025-December 31, 2025 to complete Clay Arsenault's term.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR 25-YEAR RETIREMENT PLAN FOR SHERIFFS,  
UNDERSHERIFFS, CORRECTION OFFICERS AND DEPUTY SHERIFFS WHOSE  
DUTIES INVOLVE AT LEAST 50% CRIMINAL LAW ENFORCEMENT**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Resolution No. 331-24 adopted November 7, 2024 authorized the pension benefit of Sections 89-p and 603(1) of the Retirement and Social Security Law, and

WHEREAS, the County Treasurer has received the invoices from the Office of the New York State Comptroller for said benefit, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$81,500.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A9010.0801 Employee Benefits-State Retirement, and be it further

RESOLVED, that the County Treasurer is hereby authorized to issue a check from Account No. A9010.0801 Employee Benefits-State Retirement to the New York State and Local Employees' Retirement System in the amount of \$81,500.00 for Invoice No. 7146 (\$21,000.00) and Invoice No. 7147 (\$60,500.00) and the Personnel Office and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**2024 - AUTHORIZING TRANSFER OF FUNDS - EMPLOYEE BENEFITS,  
UNEMPLOYMENT INSURANCE**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the 2024 Budget lacks sufficient funds to cover the 2024 expenditures for the Employee Benefits in the General Fund Unemployment Insurance Account No. A9050.0801 and County Road Fund Unemployment Insurance Account No. D.9050.0801, be it

RESOLVED, that \$3,103.23 be transferred from Account No. A1990.401 Contingent to Account No. A9050.0801 Employee Benefits Unemployment Insurance, and be it further

RESOLVED, that \$5,876.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D9050.0801 Employee Benefits Unemployment and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**2024 - TRANSFER FUNDS TO COVER YEAR END BUDGET SHORTAGES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the following budgets lines were found to have shortages at year-end, and

WHEREAS, the County Treasurer has identified these shortages, be it

RESOLVED, that \$.41 be transferred from 2024 Account No. A.1990.401, Contingent, and credited to the following budget lines:

A1340.0101	Budget Officer Personal Services	\$.07
A1420.0102	Assistant County Attorney	\$.13
A6610.0101	Weights & Measures Director	\$.09
A7510.0101	Historian, Part-Time	\$.12

and be it further

RESOLVED, that \$19,426.54 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the following budget lines:

A1910.0401	Unallocated Insurance Cost	\$3,007.80
A9030.0801	Employee Benefits, Social Security	\$6,306.69
A9035.0801	Employee Benefits, Medicare	\$10,112.05

and be it further

RESOLVED, that \$1,169.10 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the following budget line:

D9035.0801	Employee Benefits, Medicare	\$1,169.10
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and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAY INCREASE IN TREASURER'S OFFICE**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Treasurer has met with the Finance Committee to recommend an employee pay be increased to the top of the range for their respective grade and step, and

WHEREAS, the Treasurer has justified, and the committee approved the increase for the Account Clerk/Computer Support Aide, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$1,131.00 from Account No. A1990.0401 Contingent to Account No. A1325.0104 Account Clerk/Computer Support Aide, and be it further

RESOLVED, the Personnel Officer is authorized to increase the Account Clerk/Computer Support Aide in the Treasurer's Office from \$22.778 per hour to \$23.405 per hour effective January 5th, 2025.

Seconded by

**RESOLUTION NO.**

**2025 FUNDING ACCOUNTS FOR DISTRIBUTION 11 – PUBLIC DEFENDER’S  
OFFICE**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Resolution No. 98-23 authorized the NYS Office of Indigent Legal Services contract for Distribution 11 Contract No. T110001 in the amount of \$25,896.00, and

WHEREAS, the budget for the grant contains \$20,000.00 for an Arraignment Stipend for the Assistant Public Defender and \$5,896.00 for mileage for said Arraignments, and

WHEREAS, funds have not been fully expended, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A1170.0106 Arraignment Stipend at \$4,400.00 and Account No. A1170.0409 Arraignment Mileage at \$5,896.00 to be totally off set by funding Revenue Account No. A3025.0200 NYS OILS Distribution 11 at \$10,296.00.

Seconded by

**RESOLUTION NO.**

**NTS DATA SERVICES - HAMILTON COUNTY BOARD OF ELECTIONS**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County entered into an agreement with NTS Data Services, LLC for the furnishing of software known as APEX, (Suite Voter Registration), PACETS, (Office, Petition and Candidate Maintenance), and IMS software (“NTS Software”) for five (5) years of printing and binding of poll books for the Primary and General Elections which expired on December 31, 2024, and

WHEREAS, Hamilton County entered into an agreement with NTS Data Services LLC, for support and maintenance services related to IMS Interface Messaging System, Virtual Data Base Administration and System Administration which expired December 31, 2024, and

WHEREAS, NTS Data Services, LLC has made a proposal for a new contract for the maintenance and support of Suite Voter Registration, IMS Interface Messaging System, Virtual Data Base Administration and System Administration and for the printing of poll books, including the printing and binding of poll books for the Primary and General Elections in the years 2025, 2026, 2027, 2028, and 2029, including the Presidential Primary in 2028, for a total of twelve (12) elections at the contract price of One Hundred Twenty-eight Thousand Eight Hundred Sixty- three dollars (\$128,836.00), and

WHEREAS, the majority of the associated cost is hereby determined to be a professional service, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into contract with NTS Data Services, LLC, for said services for the years 2025 through the year 2029, including the Presidential Primaries in 2028 and at the total contract price of One Hundred Twenty-eight Thousand Eight Hundred Sixty-three, (\$128,836.00).

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – FY2021 EXPLOSIVE DETECTION CANINE TEAM GRANT –  
CP21-1031-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded a Department of Homeland Security and Emergency Services (DHSES) Grant for FY21 Explosive Detection Canine Team Grant CP21-1031-E00 program in the amount of \$15,000.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0431 CP21-1031-E00 at \$13,985.37 to be totally offset by funding Revenue Account No. A3389.0135 CP21-1031-E00 at \$13,985.37 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – DT23-1002-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project DT23-1002-E00 in the amount of \$172,413.00, be it

RESOLVED, that the County Treasurer be authorized to create and fund Account No. A3645.0433 – DT23-1002-E00 at \$172,413.00 to be totally offset by creating and funding Revenue Account No. A3389.0114 – DT23-1002-E00 at \$172,413.00 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO HIRE A CONSULTANT FOR NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT – DT22-1014-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Resolution No 308-22 authorized and funded NYS Division of Homeland Security and Emergency Services Grant – Domestic Terrorism Prevention Grant – DT22-1014 E00 in the amount of \$172,413.00, and

WHEREAS, the Hamilton County Sheriff's Office will be working to implement the domestic terrorism prevention plan within Hamilton County, and

WHEREAS, the Hamilton County Sheriff's Office funding will be used to hire a consultant to implement the Domestic Terrorism Plan that was submitted to NYS DHSES on December 28, 2022, and

WHEREAS, the Hamilton County Sheriff's Office would like to hire Lucretia L. Ferry, a consultant to meet the needs of the Domestic Terrorism Prevention Grant, be it

RESOLVED, that with the approval of the Hamilton County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Lucretia L. Ferry of Mayfield, New York to provide consulting for the Domestic Terrorism Prevention Grant, and be it further

RESOLVED, that Lucretia L. Ferry will be paid a fee of \$75.00 per hour plus any travel and/or required training expenses from Account No. A3645.0405 – DT22-1014-E00, and the Treasurer and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**HAMILTON COUNTY FIRE ADVISORY BOARD**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Fire Coordinator, has requested the appointment of a County Fire Advisory Board, and

WHEREAS, County Law Section 225-a provides the authority for the County Board of Supervisors to make such appointments, and

WHEREAS, the Fire Coordinator has worked through the Fire Chiefs from the various Fire Departments within Hamilton County to develop a list of representatives, as well as alternates in some instances, and

WHEREAS, the Hamilton County Board of Supervisors also has the authority to appoint a representative from those towns which are not serviced by a department, now, therefore, be it

RESOLVED, that the following appointments be made for the term of January 1, 2025-December 31, 2025:

Benson	James Lewek
Blue Mountain Lake	Greg George, Alt-Ken Hinkley
Hope	Pete Robinson, Alt-Harry Downing
Indian Lake	Connor Burgess, Alt-Charles Bruso
Inlet	Dennis Hudson, Alt-Todd Marleau
Lake Pleasant	Bill Wharton, Alt-Chris Hayes
Long Lake	Martin Pierce
Morehouse	Joseph Rathbun, Alt-Lenny Croote
Piseco	Steven Woehlerle, Alt-Don Pinkerton
Raquette Lake	Michael Lamphear
Speculator	Matt O'Brien, Alt-Dylan Donecker
Wells	Vince Lauria, Alt-Dan Saltis

and be it also

RESOLVED, that a certified copy be forwarded to each Board member hereby appointed along with a copy to the Emergency Services Director and the Fire Coordinator.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN  
MEMORANDUM OF UNDERSTANDING BETWEEN NYS DIVISION OF HOMELAND  
SECURITY AND EMERGENCY SERVICES AND HAMILTON COUNTY – FLOOD  
MITIGATION EQUIPMENT**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, NYS Division of Homeland Security and Emergency Services has appropriated equipment for flood mitigation to be used in Hamilton County, and

WHEREAS, NYS DHSES require a Memorandum of Understanding to be signed before the flood mitigation equipment is released to Hamilton County Emergency Services, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign the Memorandum of Understanding between NYS DHSES and Hamilton County for the release of the flood mitigation equipment, and Emergency Services Manager be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – DT22-1014-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0405 – DT22-1014-E00 at \$113,350.50 to be totally offset by funding Revenue Account No. A3389.0113 – DT22-1014-E00 at \$113,350.50 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH22-1035-D00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SH22-1035-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0426 SH22-1035-D00 at \$26,978.00 to be totally offset by funding Revenue Account No. A3389.0130 – SH22-1035-D00 at \$26,978.00 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH23-1043-D00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SH23-1043-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0429 SH23-1043-E00 at \$42,678.00 to be totally offset by funding Revenue Account No. A3389.0133 – SH23-1043-E00 at \$42,678.00 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2024 STATE HOMELAND SECURITY PROGRAM/STATE LAW ENFORCEMENT TERRORISM PREVENTION (SHSP/SLETPP) GRANT – SH24-1027-D00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SH24-1027-D00 in the amount of \$42,678.00, therefore, be it

RESOLVED, that the County Treasurer be authorized to create and fund Account No. A3645.0432 SH24-1027-D00 at \$42,678.00 to be totally offset by creating and funding Revenue Account No. A3389.0136 – SH24-1027-D00 at \$42,678.00 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SI19-1010-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SI19-1010-E00 in the amount of \$540,451.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0422 SI19-1010-E00 at \$335,611.05 to be totally offset by funding Revenue Account No. A3389.0126 – SI19-1010-E00 at \$335,611.05 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SI20-1028-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SI20-1028-E00 in the amount of \$566,267.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0425 SI20-1028-E00 at \$250,158.43 to be totally offset by funding Revenue Account No. A3389.0129 – SI20-1028-E00 at \$250,158.43 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SI21-1050-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SI21-1050-E00 in the amount of \$1,126,497.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0427 SI21-1050-E00 at \$701,457.63 to be totally offset by funding Revenue Account No. A3389.0131 – SI21-1050-E00 at \$701,457.63 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SI23-1055-E00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project SI23-1055-E00 in the amount of \$561,551.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0430 SI23-1055-E00 at \$495,490.73 to be totally offset by funding Revenue Account No. A3389.0134 – SI23-1055-E00 at \$495,490.73 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – ST18-1005-D00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project ST18-1005-D00 in the amount of \$6,000,000.00, and

WHEREAS, the funds have not been entirely spent, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0428 ST18-1005-D00 at \$5,575,359.13 to be totally offset by funding Revenue Account No. A3389.0132 – ST18-1005-D00 at \$5,575,359.13 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AGREEMENT BETWEEN HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE AND McCARTHY AND CONLON, LLP, CERTIFIED PUBLIC ACCOUNTANTS**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service is required to prepare Medicare and Medicaid cost reports annually, and

WHEREAS, the services of an accounting firm with experience in cost report preparation enhances the likelihood of an accurate document, and

WHEREAS, the need for consultation with an accountant occasionally arises in the Nursing Service, and

WHEREAS, McCarthy and Conlon, LLP have provided high quality services and guidance for the Nursing Service over the past several years, and

WHEREAS, the terms of the agreement are as follows:

Year ending December 31, 2024 - \$10,000

Year ending December 31, 2025 - \$10,000

Year ending December 31, 2026 - \$10,000

and

WHEREAS, a fee of \$150.00 per hour will be charged for any additional consultative time needed and approved prior to work being completed, for the duration of the contract, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign this agreement, upon approval of the County Attorney, on behalf of the Hamilton County Public Health Nursing Service with McCarthy and Conlon, LLP, for the purpose of rendering an opinion on the Medicare and Medicaid Cost Reports in accordance with State and Federal Regulations as well as provide recommendations to the Department and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO CONTRACT WITH THE HAMILTON FULTON MONTGOMERY  
PREVENTION COUNCIL TO PROVIDE A PREVENTION PROGRAM IN HAMILTON  
COUNTY**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Community Services Board (HCCSB), the HCCSB's Alcohol and Substance Abuse Subcommittee, and the Hamilton County Community Services Department has identified a need for chemical dependency related prevention programming in Hamilton County, and

WHEREAS, The New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) has approved The Hamilton Fulton Montgomery Prevention Council's (HFM Prevention Council), 86 Briggs St., Suite 5, Johnstown, NY 12095, budget for \$201,377.00, annualized, in recurring funding to support a chemical dependency prevention program in Hamilton County, and

WHEREAS, NYS OASAS has determined that it will provide this funding to the HFM Prevention Council through Hamilton County's OASAS funding, be it

RESOLVED, that the Hamilton County Chairman of the Board of Supervisors, upon approval of the County Attorney, is hereby authorized to enter into contract with HFM Prevention Council for the purpose of providing chemical dependency prevention services in Hamilton County, and be it further

RESOLVED, that the designated funding will be paid in quarterly installments based upon the annualized amount of \$201,377.00 when confirmed in Hamilton County's OASAS state aid letter for the contracted period, and be it further

RESOLVED, that said contract would be in effect from January 1, 2025 until December 31, 2025.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF ENGAGEMENT LETTER WITH DRESCHER AND MALECKI, LLP  
TO AUDIT ANNUAL CONSOLIDATED FISCAL REPORTS FOR HAMILTON  
COUNTY COMMUNITY SERVICES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County Community Services (HCCS) is required annually to file a full Consolidated Fiscal Report (CFR) for the previous state fiscal year by May 1st, and

WHEREAS, a full CFR under Mental Hygiene Regulations requires that it be audited by an independent auditor and a Compliance Review Letter signed by the independent auditor be submitted with each CFR, be it

RESOLVED, that Hamilton County will sign a letter of engagement with the accounting firm Drescher and Malecki, LLP to perform these audits at a cost of between \$100.00 and \$225.00 per hour dependent upon the staff used to perform each audit and provide a Compliance Letter for each CFR, and be it further

RESOLVED, that the cost of this service is not to exceed \$5,650.00 and that it be charged to the department's Account No. A4310.0403 Supplies and Service, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman to sign the letter of engagement.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACTS BETWEEN THE DEPARTMENT OF SOCIAL SERVICES, COMMUNITY SERVICES AND SHERIFF'S OFFICE FOR RAISE THE AGE SERVICES - HAMILTON COUNTY SCHOOL AND COMMUNITY PREVENTION INITIATIVE**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, in 2018 NYS approved legislation to raise the age of criminal responsibility to 18 years of age; New York State was previously one of only two states that automatically prosecuted 16 and 17 year-olds as adults, and

WHEREAS, the Hamilton County Department of Social Services, Hamilton County Sheriff's Office and the Hamilton County Probation Department have applied for funding for prevention of placement of these Raise the Age Youth, and

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and Resource Officer services, and

WHEREAS, the Department of Social Services has been approved to use Raise the Age Funding for this program, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Department of Social Services for the Hamilton County School and Community Prevention Initiative for an amount not to exceed \$80,000.00 annually effective January 1, 2025-December 31, 2025, and be it further

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Sheriff's Office for the services of a Resource Officer, for an amount not to exceed \$40,000.00 annually effective January 1, 2025-December 31, 2025.

Seconded by

**RESOLUTION NO.**

**FUNDING PRETRIAL SERVICES GRANT- PROBATION**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, in 2024, the Hamilton County Probation Department received a \$60,000 grant from DCJS to be used for Pretrial Services, and

WHEREAS, the grant money was disbursed in August 2024, with the unspent funds going to Fund Balance as of January 1, 2025 in the amount of \$59,775.00, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to transfer the remaining \$59,775.00 of Pretrial Grant funds from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Probation Account No. A3140.0406 DCJS Pretrial Services Grant.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE FOR SHERIFF VEHICLE 2025**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Sheriff's Office is in need of a new vehicle for 2025, and

WHEREAS, a 2024 Chevrolet Tahoe SSV is available from Whitmoyer Buick-Chevrolet that is under New York State Contract, and

WHEREAS, the Fleet Coordinator has met with the Public Works Committee and the Sheriff, and

WHEREAS, the Fleet Coordinator recommends the purchase of one (1) new Tahoe SSV, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2024 Chevrolet Tahoe SSV for the Sheriff's Office mentioned herein for a total of \$52,500.00 delivered from Whitmoyer Buick-Chevrolet, 1001 E. Main St., Mount Joy, PA 17552 under NYS Contract PC69180, and be it further

RESOLVED, the funds be taken out of Account No. A3110.0202 Automobile for said vehicle and the County Treasurer, Sheriff, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE A TANDEM DUMP BODY  
FOR TRUCK #136 - DPW**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the County Board of Supervisors have duly adopted the 2025 Hamilton County Budget, and

WHEREAS, within the said adopted 2025 budget the Board appropriated \$460,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase one replacement Beau-Roc Dump Body for Truck #136, and

WHEREAS, the said dump body will be purchased under Sourcewell Contract #062222-VCM through Viking Cives (USA), be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase one (1) Beau-Roc Dump Body, Model SW-TK0305 with Equipment using the said Sourcewell contract for a total of \$29,681.99, be it further

RESOLVED, that the funds be taken out of Account No. DM5130.0201 Road Equipment in the amount of \$29,681.99 for the said purchase from Vikin Cives (USA) of Harrisville, NY and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE ROLL OFF TRAILER FOR  
SOLID WASTE - DPW**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, during the 2025 budget discussions the Highway Superintendent recommended the purchase of a new Roll-Off Trailer for the Solid Waste division, and

WHEREAS, the Highway Superintendent recommends that the department purchase one (1) Galbreath Roll-Off trailer for use in the department, and

WHEREAS, the said Galbreath trailer will be purchased under Sourcewell Contract #040621-WQI through CEJJ, Inc., be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase one (1) Galbreath Roll-Off Trailer, Model A5-EX-250 using the said contract for a total of \$102,519.00, be it further

RESOLVED, that the funds be taken out of Solid Waste Capital Reserve Expenditure for the said purchase with CEJJ, Inc. of Schodack Landing, NY and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING HIGHWAY EMPLOYEE STATUS CHANGE – PUBLIC WORKS**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the DPW Superintendent has met with the Public Works Committee and Internal Management Committee to recommend the following employee becoming full time permanent from temporary full time,

- Adam Desrochers, MEO-Grade 11 to permanent 40 hours per week at his current hourly rate, Account No. D5110.0101

and

WHEREAS, the Public Works and Internal Management Committees recommend this change, be it

RESOLVED, that hereby the Personnel Officer is authorized to make the change as stated hereon effective February 9, 2025, and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD  
BRIDGE PROJECT FOR 2025**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the DPW Superintendent has met with the Public Works Committee and recommends the rehabilitation of the County owned Coon Creek Bridge on Old Route 8B in the Town of Wells which has been closed to vehicular traffic since 1989, and

WHEREAS, the DPW Superintendent and the Public Works Committee are in agreement that it is in the best interest of Hamilton County to rehabilitate and open Coon Creek Bridge again, and

WHEREAS, the DPW Superintendent has recommended the initial appropriation of \$400,000.00 for the rehabilitation of the following bridge project:

COUNTY BRIDGE PROJECT NO. 1 Town of Wells  
Coon Creek Bridge, BIN3307500, Old Route 8B.....\$400,000.00  
Account No. D5120.2003

and

WHEREAS, the above designated bridge is owned by Hamilton County, be it

RESOLVED, that the County Treasurer is authorized to create Account No. D5120.2003, Coon Creek Bridge, be it further

RESOLVED, that the sum of \$400,000.00 is hereby appropriated from Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law and made available for the rehabilitation of the above designated project as recommended by the DPW Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AWARD OF BID SPECIFICATION 2-2025 – ROAD WIDENER-LOADER MOUNTED**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Public Works Committee authorized the DPW Superintendent to advertise for bids for the purchase of a New 2025 Midland Model SA or equal standard production Road Widener Loader Mounted, and

WHEREAS, one (1) bid was received for one (1) New and Unused 2025 Midland Model SA Road Widener Loader Mounted in accordance with Specification No. 2-2025 as listed below:

1. Contractors Sales Company  
121 Old Karner Road, Albany, NY 12205

2025 Midland Model SA Road Widener inc. Hydraulic Push Rollers  
Bid price \$121,470.00

and

WHEREAS, the DPW Superintendent recommends awarding the bid to Contractors Sales Company, be it

RESOLVED, that the award be made to Contractors Sales Company, 121 Old Karner Road, Albany, NY 12205, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one (1) one New and Unused 2025 Midland Model SA Road Widener Loader Mounted including Hydraulic Push Rollers with Contractors Sales Company, 121 Old Karner Road, Albany, NY 12205 in the amount of \$121,470.00 with the approval of the County Attorney, and be it further

RESOLVED, that payment be made to Contractors Sales Company, 121 Old Karner Road, Albany, NY 12205 within 30 days of delivery of fully equipped and operational unit and acceptance by the DPW Superintendent and that payment be made from Account No. DM5130.0201, Road Equipment in the amount of \$121,470.00 and the County Attorney, County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**EXTENSION OF CONTRACT FOR BRIDGE REPAIR & PNEUMATICALLY  
PROJECTED CONCRETE FOR 2025**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County DPW solicited bids for Bridge Repair & Pneumatically Projected Concrete per Specification No. 4-2024, and

WHEREAS, by Resolution No. 146-24, the Hamilton County Board of Supervisors awarded the Bridge Repair & Pneumatically Projected Concrete bid to R&B Construction, L.L.C., and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and R & B Construction, L.L.C.) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the DPW Superintendent has contacted R&B Construction, L.L.C. and they will agree to a contract extension of the same terms and conditions for a one (1) year period, and

WHEREAS, the DPW Superintendent believes it is in Hamilton County's best interest to extend the current contract with R&B Construction, L.L.C. due to price stabilization, be it

RESOLVED, that the Chairman of the Board of Supervisor be so authorized to enter into a contract extension with R&B Construction, L.L.C. for the period of one (1) Year with approval of the County Attorney and the County Treasurer and Clerk of the board be so notified.

Seconded by